



Douglas County Assessor's Office

Heather M Coffel, Assessor

Douglas County Courthouse 1036 SE Douglas Ave. Roseburg, Oregon 97470

Phone: (541) 440-4222 Email: assessment@co.douglas.or.us

Dear Property Owner,

Oregon statute (ORS 308.212) requires property owners to provide the County Assessor's office with their current mailing address. To process a change of address we require written authorization signed by an owner of record, which identifies by property account number the account(s) to be changed.

Please complete the change of address form below and return to our office so that we may update your tax account information. Thank you for your cooperation!

Please complete and return to our office as soon as possible

DOUGLAS COUNTY ASSESSOR 1036 SE DOUGLAS AVE Rm. 206 ROSEBURG, OR 97470
PHONE (541) 440-4222 Email:assessment@co.douglas.or.us

Office Only: Date Stamp

MAILING ADDRESS CHANGE FORM

Mailing address on file: _____
Address City State Zip

NEW MAILING ADDRESS: _____
Address City State Zip

Prop. ID number(s) to be changed: _____, _____, _____, _____
_____, _____, _____, _____

Authorized Signature: _____ **Date:** _____

Print name: _____

Please provide a phone number where you may be contacted if the need for additional information is necessary.

Daytime Phone #: () _____ - _____ Email: _____

To change the mailing address on an account, the request **must be signed by the owner**. If you are signing on behalf of the owner, please attach a copy of the legal document authorizing you to represent the owner.