



## **DOUGLAS COUNTY INDUSTRIAL DEVELOPMENT BOARD**

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**Douglas County Industrial Development Board (DCIDB)  
Meeting Minutes  
June 15, 2010  
10:30  
Roseburg Public Safety Building  
Umpqua Room  
Roseburg, OR 97470**

### **Welcome**

Perry Murray called the meeting to order. He announced that the meeting was one member short of a quorum so they would proceed with introductions and discussion items.

Please refer to Attachment A for the list of members and guests that attended the meeting.

Perry asked Paul Meyer to introduce Paul Van Dyk, a new lawyer at County Counsel.

### **Discussion**

Perry stated that he had some ideas for some DCIDB Committees that would improve the function of the IDB.

Perry explained that he felt the IDB needed a better understanding of their budget and how it worked. He said that he had discussed this with Norm and that they felt that the IDB could use a Finance Committee. This would help the IDB stay involved with the finances throughout the whole year and help when advising the Commissioners on expenditures. He wants to improve the understanding of what the IDB Charter allows for expenditures. He also felt that the IDB could use a better understanding of the usual and customary operational expenses. Perry suggested that the IDB improve the funding request process so there are better terms and conditions for monitoring the use of funds committed to projects.

Susan Morgan added that the finances of the IDB were not in disarray and were being managed well by Sandee Correll at Management & Finance and Tania. She feels the issue is really a need to have a better understanding of how the process works and possible improving on the process so the information works better for IDB usage.

Perry recommended that the IDB form an Orientation Committee for new members. The Committee's goal would be to bring new members and perspective members up to speed on the goals, mission and actions of the IDB so that members are up to speed from the start and not learning as they go.

Perry said that he felt the IDB would benefit from the development of a Land Data Enhancement Committee. This Committee would help better develop the information regarding infrastructure, utility connections, wetlands, lot size availability and other issues pertinent to businesses looking at sites at the Industrial Parks. He said that this information should be linked to the IDB website and available to Helga for the Partnership's use. Perry said that the Committee would need some technical information to do this. Perry stated the IDB was very fortunate to have Georgia Stiles, a real estate expert, as a member and was hoping she would agree to be on the committee.

Helga stated that such information should also be linked to Oregon Prospector and the IDB might want to consider utilizing GIS to fill in the gaps.

### **Guest Speaker**

Susan Morgan introduced Chris Cummings of the Oregon Department of Aviation (ODA).

Chris outlined the role of the ODA in transportation infrastructure in Oregon. He explained the Oregon Aviation Board's powers and duties. He explained that the value of an airport to a community is increased access to the community, emergency services, law enforcement improvements and business accessibility.

Chris explained the system plan and that the primary goal of the 2007 OAP was to address public use. He said that airports are classified by functionality. Chris said that the Roseburg Regional Airport is a Category Three airport.

Chris stressed the importance of long term planning in airport development. He said that protecting the area around the airport so expansion could be considered and working with the community to develop a long term plan were critical to long range planning and development. He explained that these development plans should be submitted so they can be formed to tie into the State Plan and gains strength when presented for Federal consideration.

Chris explained that staying in touch with the FAA and with other airports had a role in development and problem solving. He said to be sure to protect your investment and building controls around airports considering build out and expansion as a long range plan.

Chris and Eric briefly discussed the Oregon Connect III application submitted by the City of Roseburg. They expressed confidence in the applications standing in the final list.

Susan commented that it might be a good time for a member of the IDB or Douglas County to see if they could pursue getting on or involved with the Aviation Board.

### **New Business**

**There was no quorum at the meeting. The IDB was unable to vote on any actionable items.**

**A. CCD Minutes**

No action.

**B. CCD Contract Renewal**

At the direction of Paul Meyer, County Counsel, the IDB will be forwarding the CCD contract for staffing services to the Commissioner's for their action.

**C. Mel Arts Mowing Contract**

At the direction of Paul Meyer, County Counsel, the Mel Arts contract for mowing the Sutherlin Industrial Park will be forwarded to Management and Finance for approval.

### **Adjournment**

There being no further business, the meeting adjourned.

Respectfully submitted,

Douglas County Industrial Development Board

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Tania Korpi,  
Staff  
June 15, 2010

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Norm Gershon, President

## **Attachment A**

**A Tape Of The Meeting Is Available At The CCD Office.**

**The following is the list of DCIDB members who attended the meeting:**

Perry Murray, Lauren Young, Lynn Herbert, Gary Waggoner

**The following is the list of attending DCIDB Ex-officio members:**

Eric Swanson, John Loosely, Blaine Nisson, Charmaine Vitek, Bettye Stanfill, Robb Corbett, Scott Somers, Mark Usselman

**County Representatives:**

Commissioner Susan Morgan; Paul Meyer, County Counsel

**Staff:**

Tania Korpi, CCD; Helga Conrad, The Partnership;

**Guests:**

Chris Cummings, Department of Aviation; Paul Van Dyk, County Counsel; Tonya Silke, AmeriTitle; B. Hiser