



**DOUGLAS COUNTY
INDUSTRIAL DEVELOPMENT BOARD**

522 SE Washington Ave., Suite 111A
Roseburg, Oregon 97470
(541) 672-6728 Fax (541) 672-7011

**Minutes
March 19, 2019
10:30-11:30
Room 310**

**Douglas County Courthouse
1036 SE Douglas
Roseburg, OR 97470**

I. Welcome & Introductions

Melony Marsh called the meeting to order and announced a quorum was present. Attendees introduced themselves, see attachment A.

The following DCIDB members attended the meeting:

Melony Marsh, Charmaine Vitek, Dave Sabala, Bob Ragon, Debbie Fromdahl, and Bruce Hanna.

The following DCIDB Ex-officio members attended the meeting:

Lance Colley, and Kristi Gilbert.

County Representatives:

Chris Boice County Commissioner, and Heather Coffel, County Assessor,

Staff:

Theresa Haga CCD, Brandi Whelchel CCD, and Wayne Patterson UEDP.

Ad Hoc Committee Members:

Jameson Baird

Guests:

John Marsh, Michael Lasher, and Loran Waldron

II. Approval of Minutes – February 19, 2019, Meeting

Dave Sabala motioned to approve the minutes of the February 19, 2019, meeting as presented. Charmaine Vitek seconded. The motion carried unanimously.

III. New Business:

A. ECONorthwest MedEd Economic Assessment report: \$25k Match – Wayne Patterson

Wayne Patterson spoke about the ECONorthwest MedEd Economic Assessment Report match funding request and the executive summary included in the meeting packet.

Discussion ensued.

Chris Boice arrived at 10:31

Bruce Hanna arrived at 10:32

Charmaine Vitek motioned to recommend the Commissioners approve the \$25K match grant for the ECONorthwest MedEd Economic Assessment report. Debbie Fromdahl seconded. The motion carried with 5 ayes: Dave Sabala, Melony Marsh, Debbie Fromdahl, Bob Ragon, and Charmaine Vitek, and 1 nay: Bruce Hanna.

B. Douglas ESD Wetland Delineation Study/Report for South Umpqua Valley Industrial Park CTE Site: Not to exceed \$15k – Wayne Patterson

Wayne Patterson spoke about the Douglas ESD Wetland Delineation Study/Report for South Umpqua Valley Industrial Park CTE Site: Not to exceed \$15k application with estimates included in the meeting packet.

Discussion ensued.

Dave Sabala motioned to recommend the Commissioners approve the grant not to exceed \$15k for the Douglas ESD Wetland Delineation Study/Report for South Umpqua Valley Industrial Park CTE Site. Bob Ragon seconded. The motion carried with 4 ayes: Melony Marsh, Dave Sabala, Bob Ragon, and Charmaine Vitek, and 2 nays: Bruce Hanna and Debbie Fromdahl.

C. Amendment to Increase Funding for South Umpqua Valley Industrial Park Project (SUVIP): \$2610 – Wayne Patterson

Wayne Patterson spoke about the amendment (request) to increase funding for South Umpqua Valley Industrial Park Project: \$2,610 included in the meeting packet.

Discussion ensued.

Dave Sabala motioned to recommend the Commissioners approve the amendment (request) to increase funding for the South Umpqua Valley Industrial Park Project: \$2,610. Bob Ragon seconded. The motion carried with 4 ayes: Melony Marsh, Dave Sabala, Bob Ragon, and Charmaine Vitek, and 2 nays: Bruce Hanna and Debbie Fromdahl.

D. Potential Establishment of a DCIDB Revolving Loan Fund – Chris Boice/Theresa Haga

Commissioner Chris Boice, and Theresa Haga, CCD Business Development, spoke about the potential establishment of a DCIDB Revolving Loan Fund.

Discussion ensued.

IV. Reports/Old Business:

A. Budget – Brandi Whelchel

Brandi Whelchel explained the draft FY2020 budget was forwarded to Management and Finance on March 4th.

V. Open Discussion:

Commissioner Boice urged the IDB to address stagnant board members with poor attendance and let them know if they can't come, a replacement will be sought. He asked attending members to urge any known good candidates to apply that are willing to serve on IDB and help fill the 2 current vacancies, the application is available online.

Bob Ragon urged the IDB to move forward with a task force to further investigate the possibility of creating an IDB Revolving Loan Fund.

Discussion ensued.

VI. Adjourn DCIDB Business Meeting – 11:30 a.m.

Respectfully submitted,

Douglas County Industrial
Development Board

Copy with signatures on file

Copy with signatures on file

Brandi Whelchel, Staff

President/Vice President

Attachment A

A recording of the meeting is available at the CCD office, 522 SE Washington, Suite 111A, Roseburg, Oregon 97470.