



**DOUGLAS COUNTY
INDUSTRIAL DEVELOPMENT BOARD**

522 SE Washington Ave., Suite 111A
Roseburg, Oregon 97470
(541) 672-6728 Fax (541) 672-7011

**Minutes
February 19, 2018
10:30-11:30
Room 31 0
Douglas County Courthouse
1036 SE Douglas
Roseburg, OR 97470**

I. Welcome & Introductions

Melony Marsh called the meeting to order and announced a quorum was present. Attendees introduced themselves, see attachment A.

The following DCIDB members attended the meeting:

Melony Marsh, Charmaine Vitek, Dave Sabala, Bob Ragon, and Bruce Hanna.

The following DCIDB Ex-officio members attended the meeting:

Jason Aase, Lance Colley, and Kristi Gilbert.

County Representatives:

Heather Coffel, County Assessor, Scott Adams, Public Works Director, and Paul Meyer, County Counsel.

Staff:

Theresa Haga CCD, Brandi Whelchel, Dan Loomis, and Wayne Patterson UEDP.

Ad Hoc Committee Members:

Jameson Baird

Guests:

John Marsh, Alyssa McConnel, Loran Waldron, and Janelle Polcyn

II. Approval of Minutes – December 18, 2018, Meeting

Charmaine Vitek motioned to approve the minutes of the December 18, 2018, meeting as presented. Bob Ragon seconded. The motion carried unanimously.

III. New Business:

A. Officer Elections– *Melony Marsh*

Melony Marsh explained Stephen Mountainspring has decided not to reapply and has stepped down from the IDB.

Charmaine Vitek nominated Melony Marsh to serve as the DCIDB President and Bob Ragon to serve as Vice President. Dave Sabala seconded. No further nominations were forthcoming. The motion carried unanimously.

B. FY 2020 Budget – Brandi Whelchel

Brandi Whelchel provided an overview and explanation of each line item of the draft budget to the board.

Dave Sabala motioned to forward the draft budget to Douglas County Management and Finance. Bob Ragon seconded. The motion carried unanimously.

C. The Great Umpqua 4th of July Food Truck Competition, Battle of the Bands and Fireworks: \$25k – Wayne Patterson

Wayne Patterson spoke about the Great Umpqua 4th of July Food Truck Competition, Battle of the Bands and Fireworks application and executive summary included in the meeting packet outlining the event.

Bruce Hanna motioned to recommend the Commissioners approve the \$25K grant for the Great Umpqua 4th of July Food Truck Competition, Battle of the Bands and Fireworks. Bob Ragon seconded. The motion carried unanimously.

D. Career Pathway Baseball Cards for all Douglas County High School Students and reprint for Jr High: \$30k – Wayne Patterson

Wayne Patterson spoke about the Career Pathway Baseball Cards for all Douglas County High School students and reprint for Jr. High application and executive summary included in the meeting packet.

Bob Ragon motioned to recommend the Commissioners approve the \$30K grant for the Career Pathway Baseball Cards for all Douglas County High School Students and reprint for Jr. High. Dave Sabala seconded. The motion carried unanimously.

E. SUVIP Zone Change - Letter of Support

Brandi Whelchel explained Mark Garrett requested a letter of support from the DCIDB to accompany the zone change application for the South Umpqua Valley Industrial Park. A draft was included in the meeting packet.

Bruce Hanna motioned to approve the letter of support. Charmaine Vitek seconded. The motion carried unanimously.

IV. Reports/Old Business:

A. SUVIP RFQ Zone Change & Traffic Study Bids Update – Wayne Patterson

Wayne Patterson updated the board on the SUVIP Zone Change and the Traffic Impact Study.

V. Open Discussion:

Brandi Whelchel said CCD is working with the City of Oakland, City of Sutherlin and Douglas County on the application to re-designate the Sutherlin Oakland Enterprise Zone. She asked the DCIDB to review and approve a draft letter of support that was made available at the meeting.

Dave Sabala motioned to approve the letter of support. Bruce Hanna seconded. The motion carried unanimously.

Guest, Alyssa McConnell explained she is not in support of the Career Pathway Baseball Cards.

Dave Sabala asked if the property by Ingram had been closed on by Key Line. Paul Meyer said the sale closed June 2017.

Bob Ragon asked for an update on the Oregon Only project in Sutherlin.

Paul Meyer said the purchase and sale agreement was signed many months ago but there have been many changes. He said the County is considering an option for a couple of years while they continue to work on the wetland and rezone issues.

Discussion ensued.

VI. Adjourn DCIDB Business Meeting – 11:20 a.m.

Respectfully submitted,

Douglas County Industrial
Development Board

Brandi Whelchel, Staff

President/Vice President

Attachment A

A recording of the meeting is available at the CCD office, 522 SE Washington, Suite 111A, Roseburg, Oregon 97470.