



**DOUGLAS COUNTY
INDUSTRIAL DEVELOPMENT BOARD**

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Roseburg, Oregon 97470
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**Minutes
June 19, 2018
10:30-11:30
Room 310**

**Douglas County Courthouse
1036 SE Douglas
Roseburg, OR 97470**

I. Welcome & Introductions

Stephen Mountainspring called the meeting to order and announced a quorum was present. Attendees introduced themselves, see attachment A.

Steve Mountainspring added a Letter of Support for the Port of Coos Bay on their Vaughn Viaduct Project as an action item and will be listed as **II, D.**

The following DCIDB members attended the meeting:

Stephen Mountainspring, Bob Ragon, Lauren Young, Charmaine Vitek, and Debbie Fromdahl.

The following DCIDB Ex-officio members attended the meeting:

Scott Adams, Lance Colley, Jason Aase, Sean Negherbon, and Kristi Gilbert.

County Representatives:

Commissioner Chris Boice and Paul Meyer, County Counsel.

Staff:

Shawn Clark, UEDP; Theresa Haga, CCD Staff; Brandi Whelchel, CCD staff; and Cale Morgan, CCD Staff.

Ad Hoc Committee Members:

Lauren Young

Guests:

Daniel Loomis, Citizen and Janelle Polcyn, News-Review

II. Approval of Minutes – April 17, 2018, Meeting

Charmaine Vitek motioned to approve the minutes of the April 17, 2018, meeting as presented. Debbie Fromdahl seconded. The motion carried unanimously.

III. New Business:

**A. South County Industrial Park Flood Plain Elevation Survey for \$1,025 to I.E. Engineering –
*Shawn Clark***

Shawn explained I.E. Engineering's proposal for the flood plain survey and why it was necessary to the future development of the South Umpqua Valley Industrial Park (SUVIP).

Charmaine Vitek motioned to recommend the Commissioners approve the \$1,025 grant to I.E. Engineering for the flood plain survey at the SUVIP. Debbie Fromdahl seconded. The motion carried unanimously.

B. Mel Art New Contract – Cale Morgan

Cale explained County Counsel had drawn up a new contract for Mel Arts mowing the Sutherlin Industrial Park. County Counsel confirmed they had not sent over exhibit A, which is a not to exceed \$5,000 per year.

Bob Ragon motioned to recommend to the Commissioners to approve the new Mel Arts Mowing contract with a not to exceed \$5,000. Charmaine Vitek seconded. The motion carried unanimously.

C. CCD First Extension of Contract No. 30550 – Cale Morgan

Cale explained the extension for CCD is for the contract approved last year. The extension will expire June 30, 2019.

Charmaine Vitek motioned to recommend to the Commissioners to approve the CCD Extension of contract No. 30550. Debbie Fromdahl seconded. The motion carried unanimously.

D. Letter of Support for the Port of Coos Bay on their Vaughn Viaduct Project – Brandi Whelchel

Brandi explained she had received an ask from the Port of Coos Bay for the DCIDB to write a letter of support for the Vaughn Viaduct Project. The project is vital to rail transport in Douglas, Coos, Lane counties. She said Melony was working on a draft. Brandi will report about the project and letter of support at the next meeting.

Discussion Ensued.

Debbie Fromdahl motioned to have the DCIDB write a letter of support with Commissioner Boice being the final signature on the letter. Charmaine Vitek seconded. The motion carried unanimously.

IV. Reports/Old Business:

A. Brandi shared the DCIDB Budget was presented at the budget meeting by Melony Marsh and it was accepted as presented.

V. Open Discussion:

A. Cale gave an update on the SUVIP and David Brigg’s contract to mow it in exchange for hay. The contract has a not to exceed of \$1,000 and the only money he will be billing is on spraying blackberries this fall.

B. Commissioner Boice gave an update on SUVIP and upcoming projects in the park.

C. Commissioner Boice gave and update on the Sutherlin Industrial Park and the potential land sale of the entire property.

D. Public Works Director Scott Adams gave an update on the Back 9 Industrial Park.

E. Commissioner Boice gave an update on Bolin Island and the recent Geo-Technical work that had been done for the potential Green Mountain Grill project.

F. Commissioner Boice gave and update on the SUVIP zone change application.

VI. Adjourn DCIDB Business Meeting

Respectfully submitted,

Douglas County Industrial
Development Board

Cale Morgan, Staff

President/Vice President

Attachment A

A recording of the meeting is available at the CCD office, 522 SE Washington, Suite 111A, Roseburg, Oregon 97470.