



DOUGLAS COUNTY INDUSTRIAL DEVELOPMENT BOARD

522 SE Washington Ave. Suite 111A
Roseburg, Oregon 97470
(541) 672-6728 Fax (541) 672-7011

Minutes

November 15, 2016

10:30-11:30

Room 310

Douglas County Courthouse

1036 SE Douglas

Roseburg, OR 97470

I. Welcome & Introductions

Alex Palm called the meeting to order and announced a quorum was present. Attendees introduced themselves, see attachment A.

II. Approval of Minutes – October 18, 2016 Meeting

Charmaine Vitek motioned to approve the minutes of the October 18, 2016 meeting as presented. Stephen Mountainspring seconded. The motion carried.

III. New Business:

A. Sutherlin Airport - Drag Races – Kristi Gilbert

Kristi Gilbert introduced Duane Waller with the Blackberry Festival and Bob McCarroll with the Rat Rod Round Up. A map of the Sutherlin Airport marked with the proposed drag race layout was provided. Duane explained they are seeking the county's permission to use the Sutherlin airport runway for drag races from one to two times per year. Duane stated he has run the mud races at the Blackberry Festival for the past 28 years; those events have drawn people into the area and expect the drag race events to bring people in as well. They would like permission to use the property multiple times throughout the year with the times frame of June through the first weekend in September so long as it is not being used or needed at that time by the County for any reason. Duane said if multiple uses are not possible they would be interested in asking for a one time use. He said the drag races were held there previously from 1990 to 1997. He said the property would be cleaned up, mowed, debris removed, and return lanes would be put in before the events. Discussion ensued.

Paul Meyer stated the County would incur some risk and the risk manager stated the county's requirements would be for the sponsor to provide minimum \$5M liability insurance and the legal department would want the participants to sign waivers. Paul explained that information is based on a one-time event and not multiple uses. For multiple uses he would need to ask the risk manager again and the IDB would need to determine if this fits within the IDB ordinance. Discussion ensued.

It was a consensus of the IDB they are supportive of this project but wanted additional information from county's legal department and risk manager for the minimum insurance requirements for multiple uses over a period of time. Alex Palm stated once the minimum requirements are identified, Duane and Bob will need to research if that will be a policy they can provide. The IDB will reconvene at the December meeting to discuss and decide pending this information.

Staff Action: Paul Meyer was asked to find out what the insurance requirements would be for multiple events over a period of time and to see if the fairgrounds had an insurance policy that the sponsor could be attached to as a rider for these events. Alex Palm will get in touch with Bob and Duane once that is determined to see if it is a policy they could provide.

B. UT&E – Workforce Solutions (OJT) Project Proposal – Susan Buell

Susan Buell introduced herself and gave background information on UT&E. She provided handouts outlining the Workforce Solutions project proposal, included in the meeting packet, and an outline of previous OJT project success with North River Boats and the truck driver training program that the IDB contributed funds to. She explained UT&E would like to partner with The Ford Family Foundation and the DCIDB for the \$100k needed for the Workforce Solutions Project which would assist businesses and provide the training to staff 74 jobs in Douglas County. She said many businesses in the county have jobs that are going unfilled and it is difficult for them to consider expansion without being able to train current workers and fill open positions with new workers that have the necessary skill sets to meet the job requirements. She said with this program those positions will be filled over a two year period utilizing on the job training and incumbent worker training. She explained the fund request to the DCIDB is for \$20k with the remaining match dollars to be provided by UT&E, The Ford Family Foundation and businesses. The use of the DCIDB funds will directly provide 10 jobs within the traded sectors and the Ford Family Foundation’s portion of the project would fund tuition for incumbent workers to assist businesses to retain and grow their current workforce. She explained businesses would match \$20k in tuition and/or wage expenses.

Susan stated UT&E will manage the entire Workforce Solutions project and information would be shared quarterly with the DCIDB and The Ford Family Foundation. Discussion ensued.

Dave Sabala motioned to recommend to the Board of Commissioners to grant UT&E \$20k in match funds for the Workforce Solutions OJT Project. Stephen Mountainspring seconded. The motion passed unanimously.

IV. Reports/Old Business:

A. DCIDB Funding Application/Review Discussion – Melony Marsh

Melony Marsh explained she sent out a questionnaire to obtain board member input to help fine tune a draft application and check list for the board to comment on. Discussion ensued.

It was a consensus of the board for Melony to move forward working on the application.

Paul explained recent funding requests have been for grant and match dollars geared towards job creation and with the exception of RUSA, have not been infrastructure related. The ordinance describes job creation as creation of permanent jobs that will provide sufficient income to support families. It doesn’t define the amount for the “income to support families” and it defines “permanent” as at least one year.

It was a consensus of the IDB for Alex Palm to meet with Chris Boice to discuss a possible ordinance amendment to remove or redefine the definition of the “creation of permanent jobs that will provide sufficient income to support families” as described in the ordinance.

V. Open Discussion

VI. Adjourn DCIDB Business Meeting

Respectfully submitted,

Copy with signatures on file

Brandi Whelchel, Staff

Douglas County Industrial Development Board

Copy with signatures on file

President/Vice President

Attachment A

A recording of the meeting is available at the CCD office, 522 SE Washington Suite 111A, Roseburg, Oregon.

The following DCIDB members attended the meeting:

Dave Sabala, Ron Doan, Alex Palm, Bob Ragon, Melony Marsh, Charmaine Vitek, and, Stephen Mountainspring

The following DCIDB Ex-officio members attended the meeting:

Lance Colley, Robb Paul, Sean Negherbon and Kristi Gilbert

County Representatives:

Paul Meyer, County Counsel

Staff:

Wayne Patterson, The Partnership for Economic Development; Shawn Clark, The Partnership for Economic Development; Tracy Loomis, CCD Staff; and Brandi Whelchel, CCD Staff

Ad Hoc Committee Members:

Dave Sabala, Alex Palm, and, Melony Marsh

Guests:

Susan Buell, Umpqua Training & Employment; Karen Reed, Neighborworks Umpqua; Loran Waldron, Land and Water Environmental Services, Inc.; Larry Lynch, Public; Duanne Waller, Sutherlin Blackberry Festival; and Bob MCCarroll, Rat Rod Round Up.