



DOUGLAS COUNTY INDUSTRIAL DEVELOPMENT BOARD

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**DCIDB Minutes
February 15, 2011
10:30
Umpqua Room
Roseburg Public Safety Center
700 SE Douglas
Roseburg, OR 97470**

**I. Welcome & introductions
A. Self Introductions**

B. Honor Retiring Member

Perry explained that long time member Lynn Herbert had retired from the Board. He commented on Lynn's many years of service with the IDB. He said that Lynn had been an active member who had contributed valuable knowledge of the lumber industry, South County and business in Douglas County during his service. Everyone was asked to sign a card for Lynn.

C. Ex Officio Change for City of Sutherlin

Robb Corbett, City Manager, City of Sutherlin has asked Patricia Klassen, Sutherlin City Council, to serve as Sutherlin's Ex Officio for the IDB.

II. New Business:

A. Approval of Previous Minutes – January 18, 2011

Georgia Stiles made a motion to approve the January 18, 2011 minutes as presented. Lauren Young seconded. There was no discussion or changes. The motion passed unanimously.

B. Nominating Committee Report

Perry explained that the Nominating Committee was composed of the Orientation Committee members. That would be the current President, Perry; current Vice President, Kelly Morgan; and the Past President, Norm Gershon. Perry said the County had advertised the IDB vacancy and that three applications had been received: Don Akre of Sutherlin; Greg Johnson, a local realtor; and Alex Palm of ieEngineering.

After careful consideration the Nominating Committee was recommending that the IDB recommend Alex Palm for the vacant Board position. Kelly made a motion that the IDB recommend that the Commissioners appoint Alex Palm to fill the IDB vacancy. Norm seconded. The motion passed unanimously.

III. Reports/Discussion

A. Land Advisory Committee

1. Proposed Spec Building Update

Perry informed the Board that the Land Advisory Committee had continued working on the spec building idea. The Committee has determined a possible site and begun

obtaining cost estimates for infrastructure and facility. A possible Planning Grant has been identified which could help with some of the engineering and design costs.

He explained that a presentation had been made to the Sutherlin City Council and that there had been some very positive feedback.

A lengthy discussion and Q&A ensued.

2. GIS Progress Update

Perry explained that the Land Advisory Committee had changed the focus of developing the GIS from the Wilbur Industrial Park to the Sutherlin Industrial Park. The group felt that combining a GIS picture of the infrastructure would tie in with the work on preparing a spec building proposal better.

Susan explained that the goal was to develop a prototype that could be used at each of the Industrial parks.

B. Finance Advisory Committee

Resource Request Application

Tania Korpi explained that the draft of the Resource Application had been presented during the January meeting. The draft had also been emailed for review. She asked if there were changes or comments concerning the draft.

Norm moved that the IDB approve the application. He explained that he had reviewed it and felt that fine tuning it could occur as it was actually used. Kelly Morgan seconded.

Perry explained that the application had been adapted from other documents and the intent of the form was to ensure the IDB had all the information for a project prior to making a decision and had an opportunity to see how it meets the Ordinance requirements.

Perry called the question. The motion passed unanimously

C. The Partnership Updates

1. Partnership Director Search Update

Norm explained that the Partnership had received 51 resumes for the Executive Director position. He said the partners had met and invited 18 of the applicants to submit formal applications with some specific questions. He said 14 of the 18 had returned applications. Perry commented that UT & E had been a great help in organizing the process.

2. Partnership Organizational Update

Eric Swanson informed the IDB that the four founding Partners had met and begun working on drafting Bylaws. He said that the draft had been completed and was being reviewed.

Eric explained that he had been meeting with City Manager to raise support and awareness of the Partnership. He said that he goal was to inform the cities of the direction the Partnership was heading. He said Aaron was helping in South County and that the City of Sutherlin was helping in North County.

Perry explained that SOREDI had given the Partners a presentation on their structure and operation. Some of the ideas will be valuable to the new Partnership structure.

3. Lead Updates

Susan Morgan explained that she and Perry were functioning as the interim contact at the Partnership until the new Executive Director could be hired

She said that there had been some leads from the ROI lead generation contract. We had rejected a new cogeneration plant due to a lack of available biomass. Adding another new cogen facility would put an undue strain on the existing businesses. A second lead related to the seafood industry was rejected due to a lack of available supplies of seafood products and locations.

She explained that she was working with Chris Claflin and the State on a lead for a company interested in building prefab Green Buildings in a West Coast location.

Susan explained that there was a boat builder interested in the Bolon Island/Knife River site and that the County was working through the environmental issues.

Susan said they were still working on the long haul trucking company. Some sites have been proposed and she and Perry are working with workforce training to address ways to make training programs more affordable and accessible. This field creates family wage jobs and there is a current shortage of drivers and, as the workforce ages, the driver shortage is predicted to increase.

D. IDB Web Site (<http://www.co.douglas.or.us/idb/>)

Tania explained that the IDB website could be accessed at the Douglas County website. The site contains meeting minutes, agendas, and announcements. She said that the County IT had been very helpful in adding new features and the packets for the meetings would be posted on the website.

Tania explained that the IDB would not be mailing packets anymore; meeting packets will be emailed and found on the webpage.

IV. Adjourn DCIDB Business Meeting

There being no further business, the meeting adjourned at 11:30.

Respectfully submitted,

Douglas County Industrial Development Board

Tania Korpi, Staff

Perry Murray, President

Attachment A

A Tape of The Meeting Is Available At The CCD Office at 744 SE Rose, Roseburg, Oregon.

The following is the list of DCIDB members who attended the meeting:

Norm Gershon, Lauren Young, Georgia Stiles, Gary Waggoner, Kelly Morgan, Perry Murray

The following is the list of attending DCIDB Ex-officio members:

Eric Swanson, Robb Paul, Charmaine Vitek, Aaron Cubic, Beverly Jo Brandt, Patricia Klassen

County Representatives:

Commissioner Susan Morgan

Staff:

Tania Korpi, CCD

Ad Hoc Committee Members:

Guests:

John Ayer; Denny Cameron, Sutherlin City Council; Don Akre, Sutherlin City Council