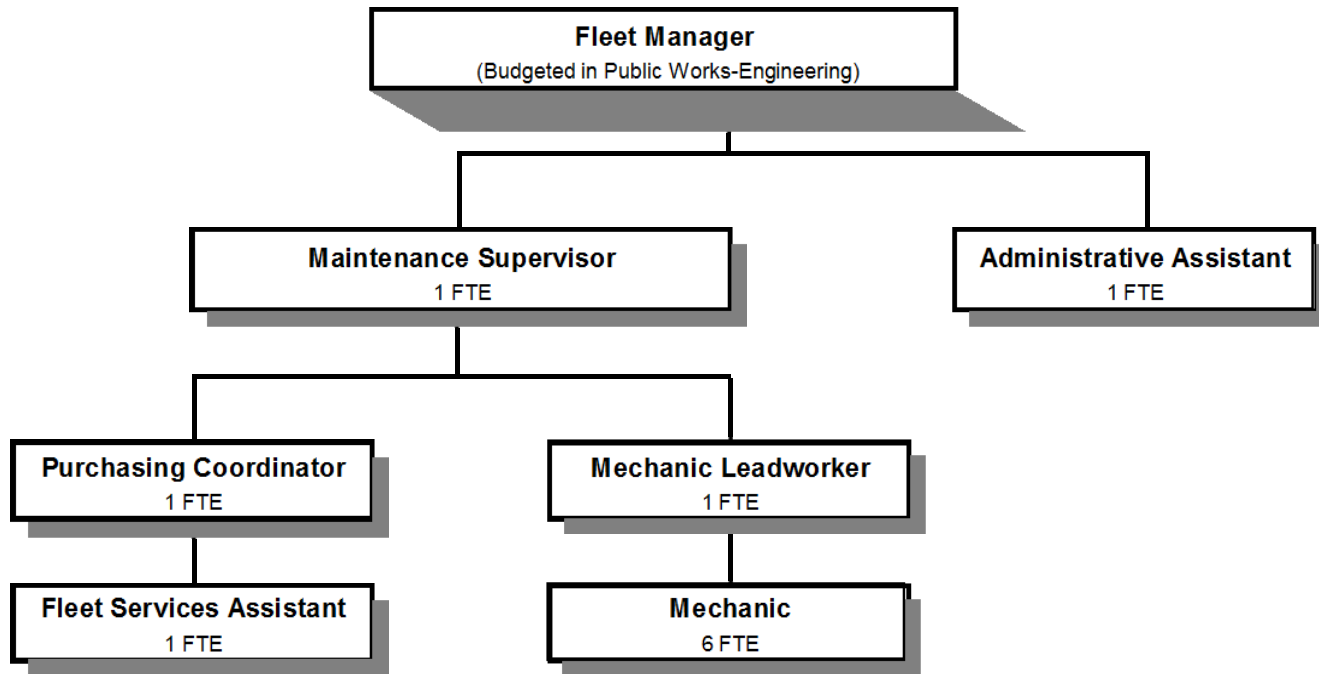


# **FLEET MANAGEMENT FUND**



Douglas County, Oregon  
 Fleet Management Fund (620)  
 Summary

	Actual FY 13-14	Actual FY 14-15	Actual FY 15-16	Revised Budget FY 16-17	Proposed FY 17-18	Approved FY 17-18	Adopted FY 17-18
<b><u>RESOURCES</u></b>							
<b>Beginning Fund Balance</b>	1,379,802	1,164,074	1,094,893	700,000	900,000	900,000	900,000
Revenues:							
Interdepartmental Charges	3,223,785	3,088,724	2,757,887	3,077,000	3,007,000	3,007,000	3,007,000
Other Sales and Services	206,342	176,484	176,546	188,000	186,000	186,000	186,000
Interest	6,727	7,113	10,156	10,000	10,000	10,000	10,000
Total Revenue	3,436,854	3,272,321	2,944,589	3,275,000	3,203,000	3,203,000	3,203,000
<b>TOTAL RESOURCES</b>	4,816,656	4,436,395	4,039,482	3,975,000	4,103,000	4,103,000	4,103,000
<b><u>REQUIREMENTS</u></b>							
Personnel Services	860,371	881,082	841,024	883,781	947,589	947,589	947,589
Materials & Services	2,283,575	2,080,024	1,568,754	2,111,700	2,046,300	2,046,300	2,046,300
Capital Outlay	508,636	380,396	405,641	390,000	418,200	418,200	418,200
Operating Contingency				200,000	200,000	200,000	200,000
Total Expenditures	3,652,582	3,341,502	2,815,419	3,585,481	3,612,089	3,612,089	3,612,089
<b>Ending Fund Balance</b>	1,164,074	1,094,893	1,224,063	389,519	490,911	490,911	490,911
<b>TOTAL REQUIREMENTS</b>	4,816,656	4,436,395	4,039,482	3,975,000	4,103,000	4,103,000	4,103,000
<b>Change in Fund Balance</b>	(215,728)	(69,181)	129,170	(310,481)	(409,089)	(409,089)	(409,089)
<b>Staffing FTE</b>	12.00	12.00	11.00	11.00	11.00	11.00	11.00
Capital Outlay:							
6 Sheriff SUVs							178,200
6 Sheriff Pickups							186,000
2 Juvenile Administration SUVs							54,000
							418,200

Douglas County, Oregon  
Fleet Management Fund

Fund Detail

			Actual	Actual	Revised	Proposed	Approved	Adopted
			FY 14-15	FY 15-16	Budget	FY 17-18	FY 17-18	FY 17-18
					FY 16-17			
620-0000-2400-00	Outside Sales & Services	General	160,510	170,979	165,000	165,000	165,000	165,000
620-0000-2890-10	Interdept Charges for Services	Fleet-Veh/Equip Mgt	49,760	50,340	52,000	52,000	52,000	52,000
620-0000-2890-11	Interdept Charges for Services	Fleet-Motor Pool	12,798	10,346	15,000	15,000	15,000	15,000
620-0000-2890-12	Interdept Charges for Services	Fleet-Matls & Services	1,594,324	1,559,208	1,360,000	1,360,000	1,360,000	1,360,000
620-0000-2890-13	Interdept Charges for Services	Fleet-Fuel Sales	1,077,605	757,582	1,300,000	1,200,000	1,200,000	1,200,000
620-0000-2890-20	Interdept Charges for Services	Fleet-Veh/Equip Replace	354,237	380,411	350,000	380,000	380,000	380,000
620-0000-3800-01	Interest	General Investments	7,113	10,156	10,000	10,000	10,000	10,000
620-0000-3870-80	Other Sales	Sale of Inventory	12,940	5,328	20,000	20,000	20,000	20,000
620-0000-3879-00	Miscellaneous	General	3,034	239	3,000	1,000	1,000	1,000
<b>Total Revenue</b>			<b>3,272,321</b>	<b>2,944,589</b>	<b>3,275,000</b>	<b>3,203,000</b>	<b>3,203,000</b>	<b>3,203,000</b>
620-7980-4000-00	Regular Employees	General	498,480	483,101	504,946	511,867	511,867	511,867
620-7980-4030-00	Temporary Employees	General	16,663	572	10,000	30,000	30,000	30,000
620-7980-4050-00	Overtime	General	139	1,845	2,000	2,000	2,000	2,000
620-7980-4090-00	Compensated Absences	General	1,083	6,021	0	0	0	0
620-7980-4500-00	PERS	General	134,857	134,083	141,678	170,518	170,518	170,518
620-7980-4510-00	Social Security	General	39,438	37,061	39,548	41,606	41,606	41,606
620-7980-4520-00	Workers' Compensation	General	1,803	1,699	3,876	4,079	4,079	4,079
620-7980-4520-01	Workers' Compensation	Workers Comp Claims	4	375	0	0	0	0
620-7980-4530-00	Medical and Dental Insurance	General	187,842	174,818	180,180	184,800	184,800	184,800
620-7980-4540-00	Unemployment	General	773	1,449	1,553	2,719	2,719	2,719
<b>Total Personnel Services</b>			<b>881,082</b>	<b>841,024</b>	<b>883,781</b>	<b>947,589</b>	<b>947,589</b>	<b>947,589</b>
620-7990-5030-00	Physician Services	General	350	650	1,000	1,000	1,000	1,000
620-7990-5099-00	Other Professional Services	General	447	634	1,000	1,000	1,000	1,000
620-7990-5190-00	Equipment Technician Services	General	151,298	119,125	105,000	115,000	115,000	115,000
620-7990-5199-00	Other Technical Services	General	173	186	1,000	1,000	1,000	1,000
620-7990-6060-00	Tools	General	11,123	7,342	10,000	10,000	10,000	10,000
620-7990-6065-01	Fuel and Oil	Gas	574,992	413,792	630,000	600,000	600,000	600,000
620-7990-6065-02	Fuel and Oil	Diesel	538,223	275,574	550,000	500,000	500,000	500,000
620-7990-6065-50	Fuel and Oil	Lubricants and Oil	32,576	25,637	40,000	30,000	30,000	30,000
620-7990-6065-60	Fuel and Oil	EPA Required Disposal	744	1,320	1,000	1,000	1,000	1,000

Douglas County, Oregon  
Fleet Management Fund

Fund Detail

			Actual	Actual	Revised	Proposed	Approved	Adopted
			FY 14-15	FY 15-16	Budget	FY 17-18	FY 17-18	FY 17-18
					FY 16-17			
620-7990-6075-00	Parts & Replacements	General	93,714	68,573	70,000	80,000	80,000	80,000
620-7990-6110-00	Safety Supplies	General	4,060	821	5,000	1,000	1,000	1,000
620-7990-6290-00	Software Purchases	General	0	240	1,500	1,000	1,000	1,000
620-7990-6290-10	Software Purchases	Software Updates/Maint	7,857	9,487	20,000	20,000	20,000	20,000
620-7990-6295-00	Equipment-Noninventory	General	1,926	826	4,000	1,000	1,000	1,000
620-7990-6299-00	Other Materials and Supplies	General	17,859	13,113	18,000	15,000	15,000	15,000
620-7990-6460-00	Software Rental	General	1,500	0	0	0	0	0
620-7990-6510-20	Equip/Vehicle Main & Repair	Tires	157,060	150,611	170,000	170,000	170,000	170,000
620-7990-6510-21	Equip/Vehicle Main & Repair	Vehicle Parts	414,689	410,475	410,000	410,000	410,000	410,000
620-7990-6510-33	Equip/Vehicle Main & Repair	Fuel System Repairs	2,169	356	2,500	1,000	1,000	1,000
620-7990-6550-00	Building and Grounds Main	General	533	2,719	3,500	15,000	15,000	15,000
620-7990-6550-10	Building and Grounds Main	Structural M&R	6,608	1,891	1,500	5,000	5,000	5,000
620-7990-6680-01	Communication	Telephone	3,082	2,861	3,000	3,000	3,000	3,000
620-7990-6680-03	Communication	Remote Communications	1,853	2,829	3,000	3,000	3,000	3,000
620-7990-6685-00	Utilities	General	5,177	5,211	5,000	1,500	1,500	1,500
620-7990-6685-01	Utilities	Electric	34,000	35,971	30,000	35,000	35,000	35,000
620-7990-6685-03	Utilities	Water and Sewer	5,465	5,972	5,000	6,000	6,000	6,000
620-7990-6720-01	Fire/Liability Insurance	Liability Ins Interdept Charges	800	800	4,000	3,800	3,800	3,800
620-7990-6800-00	Laundry and Dry Cleaning	General	6,108	6,364	6,000	7,000	7,000	7,000
620-7990-6850-00	License and Permit Fees	General	1,699	1,673	4,000	2,000	2,000	2,000
620-7990-6850-90	License and Permit Fees	Fleet Vehicle Licenses	610	682	1,000	1,000	1,000	1,000
620-7990-7350-00	Printing	General	330	0	0	0	0	0
620-7990-7400-00	Office Supplies and Expenses	General	1,193	1,616	2,500	2,500	2,500	2,500
620-7990-7410-00	Postage	General	377	281	500	500	500	500
620-7990-7500-00	Subscriptions, Periodicals, etc.	General	0	0	100	0	0	0
620-7990-7560-00	Conventions, Schools, Seminars	General	133	80	1,000	1,000	1,000	1,000
620-7990-7580-00	Dues and Memberships	General	122	40	0	0	0	0
620-7990-7800-00	Legal Publication and Printing	General	1,174	1,002	1,500	1,500	1,500	1,500
620-7990-7850-00	Pre-employment Testing	General	0	0	100	500	500	500
<b>Total Materials and Services</b>			<b>2,080,024</b>	<b>1,568,754</b>	<b>2,111,700</b>	<b>2,046,300</b>	<b>2,046,300</b>	<b>2,046,300</b>

Douglas County, Oregon  
Fleet Management Fund

Fund Detail

			Actual	Actual	Revised	Proposed	Approved	Adopted
			FY 14-15	FY 15-16	Budget	FY 17-18	FY 17-18	FY 17-18
					FY 16-17			
620-8000-8300-00	Vehicles and Heavy Equipment	General	380,396	405,641	390,000	418,200	418,200	418,200
<b>Total Capital Outlay</b>			<b>380,396</b>	<b>405,641</b>	<b>390,000</b>	<b>418,200</b>	<b>418,200</b>	<b>418,200</b>
620-9490-9490-00	Operating Contingency	General	0	0	200,000	200,000	200,000	200,000
<b>Total Expenditures</b>			<b>3,341,502</b>	<b>2,815,419</b>	<b>3,585,481</b>	<b>3,612,089</b>	<b>3,612,089</b>	<b>3,612,089</b>

Douglas County, Oregon  
Fleet Management Fund

PERSONNEL SERVICES					
	Actual	Actual	Revised	Budget	
	FTE	FTE	Budget	FY 17-18	
	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FY 16-17</u>	<u>FTE</u>	<u>Amount</u>
Fleet Services Director	1.00				
Fleet Maintenance Supervisor	1.00	1.00	1.00	1.00	60,549
Mechanic Leadworker	1.00	1.00	1.00	1.00	53,456
Mechanic	5.00	6.00	6.00	6.00	282,306
Fleet Srvcs Purchasing Coordinator	1.00	1.00	1.00	1.00	47,466
Fleet Srvc Mechanic Assistant	1.00				
Fleet Services Assistant	1.00	1.00	1.00	1.00	24,435
Administrative Assistant	1.00	1.00	1.00	1.00	43,655
Total Regular	<u>12.00</u>	<u>11.00</u>	<u>11.00</u>	<u>11.00</u>	<u>511,867</u>
Temporary					30,000
Overtime					2,000
PERS		26.55%,38.18%			170,518
Social Security		7.65%			41,606
Worker's Compensation		0.75%			4,079
Unemployment		0.50%			2,719
Medical & Dental Insurance		\$1,400/mo			<u>184,800</u>
Total Personnel Services					<u><u>947,589</u></u>