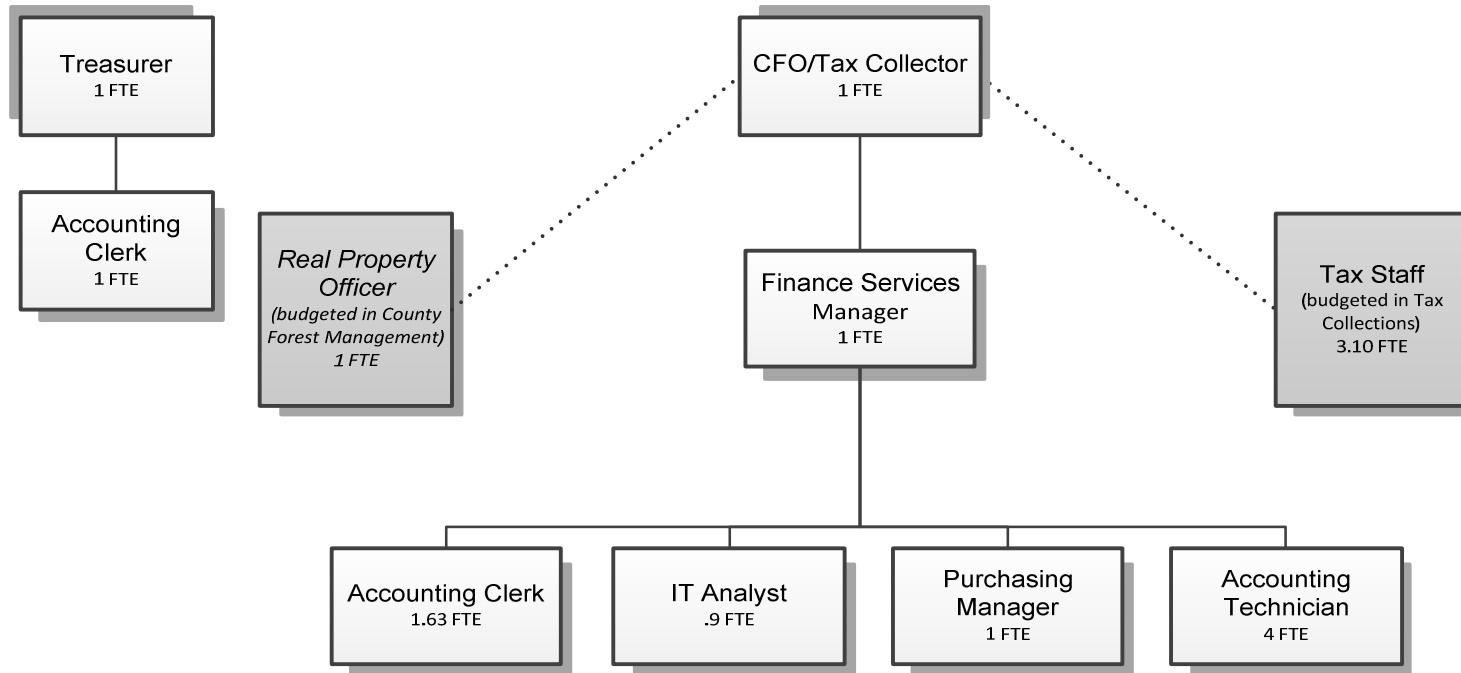


# FINANCIAL SERVICES



	Actual FY 13-14	Actual FY 14-15	Actual FY 15-16	Revised Budget FY 16-17	Proposed FY 17-18	Approved FY 17-18	Adopted FY 17-18
<b><u>RESOURCES</u></b>							
Intergovernmental Revenues - Local UTEP	16,656	5,512		10,000	10,000	10,000	10,000
<b><u>REQUIREMENTS</u></b>							
Personnel Services	830,950	843,851	865,071	1,034,623	1,091,754	1,091,754	1,091,754
Materials & Services	95,852	105,969	109,063	123,316	131,073	131,073	131,073
Capital Outlay			3,995				
Total	926,802	949,820	978,129	1,157,939	1,222,827	1,222,827	1,222,827
<b>General Resource Contribution Required</b>	<b>910,146</b>	<b>944,308</b>	<b>978,129</b>	<b>1,147,939</b>	<b>1,212,827</b>	<b>1,212,827</b>	<b>1,212,827</b>
<b>Staffing FTE</b>	<b>9.80</b>	<b>10.90</b>	<b>11.90</b>	<b>12.90</b>	<b>11.53</b>	<b>11.53</b>	<b>11.53</b>
<b><u>MANAGEMENT AND FINANCE</u></b>							
Revenues		(387)					
Personnel Services	649,723	670,686	689,491	818,230	884,129	884,129	884,129
Materials & Services	90,295	101,171	103,271	112,350	114,573	114,573	114,573
Capital Outlay			3,995				
Total Requirements / General Resource Contribution Required	740,018	771,470	796,757	930,580	998,702	998,702	998,702
FTE	7.80	8.90	9.90	10.40	9.53	9.53	9.53
<b><u>TREASURER</u></b>							
Personnel Services	164,608	168,019	175,580	206,393	197,625	197,625	197,625
Materials & Services	5,557	4,798	5,792	10,966	16,500	16,500	16,500
Total Requirements / General Resource Contribution Required	170,165	172,817	181,372	217,359	214,125	214,125	214,125
FTE	2.00	2.00	2.00	2.50	2.00	2.00	2.00
<b><u>UT&amp;E Special Program</u></b>							
General Resource (Contribution) Requirement	(37)	21	0	0	0	0	0
<b>Total General Resource Contribution Required</b>	<b>910,146</b>	<b>944,308</b>	<b>978,129</b>	<b>1,147,939</b>	<b>1,212,827</b>	<b>1,212,827</b>	<b>1,212,827</b>

Douglas County, Oregon  
 General Fund  
 Financial Services

Department Summary

			Actual	Actual	Revised	Proposed	Approved	Adopted
			FY 14-15	FY 15-16	Budget	FY 17-18	FY 17-18	FY 17-18
					FY 16-17			
100-0600-3395-01	Local Assistance	UTEP Reimbursement	5,125	0	10,000	10,000	10,000	10,000
100-0600-3879-00	Miscellaneous	General	387	0	0	0	0	0
<b>Total Revenue</b>			<b>5,512</b>	<b>0</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>
100-0600-4000-00	Regular Employees	General	502,509	532,906	609,381	633,459	633,459	633,459
100-0600-4030-00	Temporary Employees	General	5,586	3,366	9,199	21,183	21,183	21,183
100-0600-4050-00	Overtime	General	0	613	0	500	500	500
100-0600-4500-00	PERS	General	134,976	125,239	167,303	184,601	184,601	184,601
100-0600-4510-00	Social Security	General	38,140	40,506	47,322	50,118	50,118	50,118
100-0600-4520-00	Workers' Compensation	General	1,778	1,880	4,639	4,913	4,913	4,913
100-0600-4520-01	Workers' Compensation	Workers Comp Claims	8	1,992	0	0	0	0
100-0600-4530-00	Medical and Dental Insurance	General	160,092	156,964	194,922	193,704	193,704	193,704
100-0600-4540-00	Unemployment	General	762	1,605	1,857	3,276	3,276	3,276
<b>Total Personnel Services</b>			<b>843,851</b>	<b>865,071</b>	<b>1,034,623</b>	<b>1,091,754</b>	<b>1,091,754</b>	<b>1,091,754</b>
100-0600-5010-00	Auditing and Accounting	General	67,489	64,204	68,000	70,000	70,000	70,000
100-0600-5099-00	Other Professional Services	General	6,611	2,540	6,000	0	0	0
100-0600-6290-00	Software Purchases	General	480	3,780	1,001	1,000	1,000	1,000
100-0600-6295-00	Equipment-Noninventory	General	2,888	1,633	4,900	6,123	6,123	6,123
100-0600-6299-00	Other Materials and Supplies	General	118	17	0	0	0	0
100-0600-6500-00	Interdept Vehicle Expense	General	75	284	0	0	0	0
100-0600-6510-02	Equip/Vehicle Main & Repair	Equipment Service Contracts	802	3,266	3,000	3,500	3,500	3,500
100-0600-6510-80	Equip/Vehicle Main & Repair	Office & Data Processing Equip	2,526	23	500	500	500	500
100-0600-6530-00	Software Maintenance	General	0	250	2,500	2,500	2,500	2,500
100-0600-6680-01	Communication	Telephone	647	643	800	800	800	800
100-0600-6720-01	Fire/Liability Insurance	Liability Ins Interdept Charges	900	850	4,300	5,500	5,500	5,500
100-0600-7300-00	Advertising/Publicity	General	0	0	500	500	500	500
100-0600-7350-00	Printing	General	2,745	4,262	3,300	3,300	3,300	3,300
100-0600-7400-00	Office Supplies and Expenses	General	7,280	12,019	7,200	8,400	8,400	8,400
100-0600-7410-00	Postage	General	9,775	8,867	10,300	10,300	10,300	10,300
100-0600-7500-00	Subscriptions & Periodicals	General	225	313	500	500	500	500
100-0600-7550-00	Travel	General	396	1,692	3,330	7,000	7,000	7,000

Douglas County, Oregon  
 General Fund  
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Department Summary

			Actual	Actual	Revised	Proposed	Approved	Adopted
			FY 14-15	FY 15-16	Budget	FY 17-18	FY 17-18	FY 17-18
					FY 16-17			
100-0600-7560-00	Conventions, Schools, Seminars	General	475	1,901	3,050	7,000	7,000	7,000
100-0600-7580-00	Dues and Memberships	General	1,025	1,058	1,135	1,150	1,150	1,150
100-0600-7800-00	Legal Publication and Printing	General	1,362	1,254	3,000	3,000	3,000	3,000
100-0600-7900-00	Miscellaneous	General	150	207	0	0	0	0
<b>Total Materials and Services</b>			<b>105,969</b>	<b>109,063</b>	<b>123,316</b>	<b>131,073</b>	<b>131,073</b>	<b>131,073</b>
100-0600-8200-99	Furniture and Equipment	Noninventory	0	3,995	0	0	0	0
<b>Total Capital Outlay</b>			<b>0</b>	<b>3,995</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Expenditures</b>			<b>949,820</b>	<b>978,129</b>	<b>1,157,939</b>	<b>1,222,827</b>	<b>1,222,827</b>	<b>1,222,827</b>
Expenditures by Department:								
Management and Finance			771,857	796,757	930,580	998,702	998,702	998,702
Special Funds Program			5,146	0	10,000	10,000	10,000	10,000
Treasurer's Office			172,817	181,372	217,359	214,125	214,125	214,125
<b>Total Expenditures</b>			<b>949,820</b>	<b>978,129</b>	<b>1,157,939</b>	<b>1,222,827</b>	<b>1,222,827</b>	<b>1,222,827</b>

Douglas County, Oregon  
General Fund  
Financial Services

PERSONNEL SERVICES					
	Actual	Actual	Revised	Budget	
	FTE	FTE	Budget	FY 17-18	
	FY 14-15	FY 15-16	FY 16-17	FTE	Amount
Treasurer	1.00	1.00	1.00	1.00	64,938
Chief Financial Officer	1.00	1.00	1.00	1.00	106,901
IS Tech Support Analyst 3	0.90	0.90	0.90	0.90	80,271
Deputy Finance Officer		1.00	1.00		
Finance Services Manager	1.00			1.00	64,191
Purchasing Manager	1.00	1.00	1.00	1.00	45,414
Financial Analyst	1.00	1.00	1.00		
Accounting Technician 2	3.00	4.00	4.00	4.00	175,471
Accounting Clerk 2	2.00	2.00	3.00	2.63	96,273
Total Regular	<u>10.90</u>	<u>11.90</u>	<u>12.90</u>	<u>11.53</u>	<u>633,459</u>
Temporary					21,183
Overtime					500
PERS		26.55%, 38.18%			184,601
Social Security		7.65%			50,118
Worker's Compensation		0.75%			4,913
Unemployment		0.50%			3,276
Medical & Dental Insurance		\$1,400/mo			193,704
Total Personnel Services					<u>1,091,754</u>