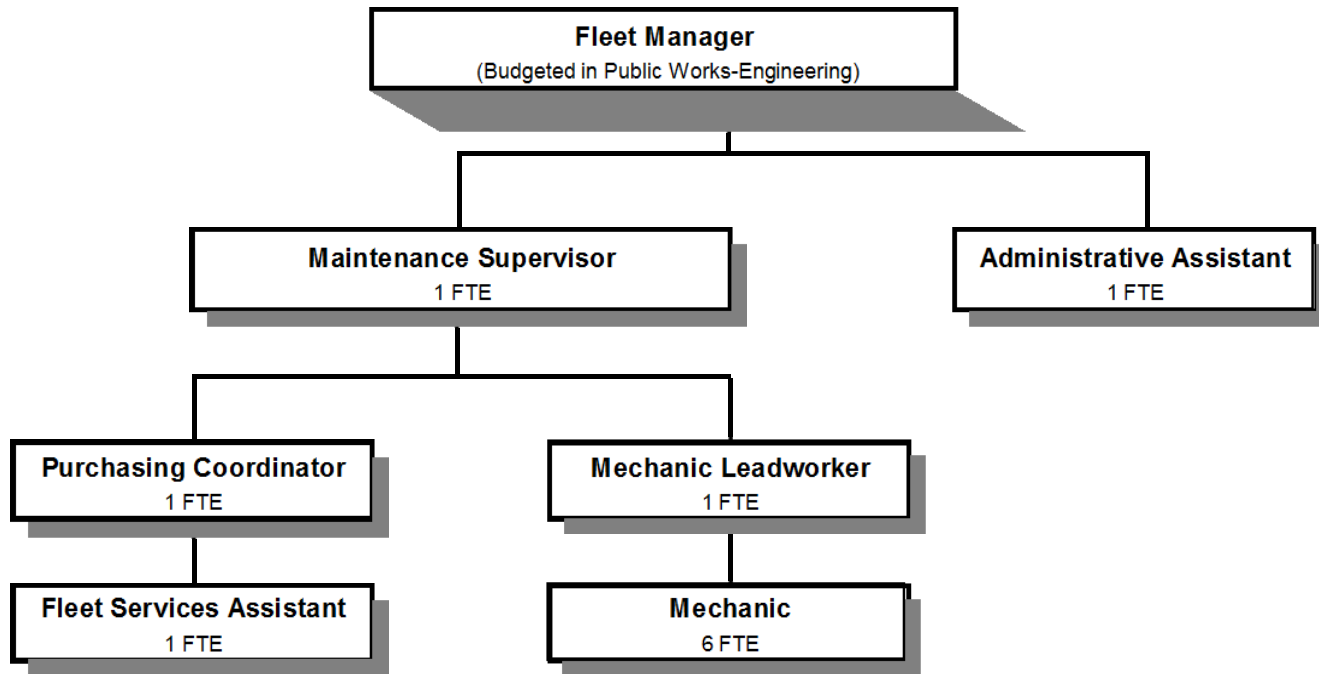


FLEET MANAGEMENT FUND



Douglas County, Oregon
Fleet Management Fund (620)
Summary

	Actual FY 12-13	Actual FY 13-14	Actual FY 14-15	Revised Budget FY 15-16	Proposed FY 16-17	Approved FY 16-17	Adopted FY 16-17
<u>RESOURCES</u>							
Beginning Fund Balance	1,416,240	1,379,802	1,164,074	750,000	700,000	700,000	700,000
Revenues:							
Interdepartmental Charges	3,106,299	3,223,785	3,088,724	3,497,000	3,077,000	3,077,000	3,077,000
Other Sales and Services	172,122	206,342	176,484	188,000	188,000	188,000	188,000
Interest	9,038	6,727	7,113	7,000	10,000	10,000	10,000
Total Revenue	<u>3,287,459</u>	<u>3,436,854</u>	<u>3,272,321</u>	<u>3,692,000</u>	<u>3,275,000</u>	<u>3,275,000</u>	<u>3,275,000</u>
TOTAL RESOURCES	4,703,699	4,816,656	4,436,395	4,442,000	3,975,000	3,975,000	3,975,000
<u>REQUIREMENTS</u>							
Personnel Services	816,520	860,371	881,082	845,757	863,781	863,781	863,781
Materials & Services	2,160,530	2,283,575	2,080,024	2,591,650	2,131,700	2,131,700	2,131,700
Capital Outlay	346,847	508,636	380,396	499,000	390,000	390,000	390,000
Operating Contingency				200,000	200,000	200,000	200,000
Total Expenditures	<u>3,323,897</u>	<u>3,652,582</u>	<u>3,341,502</u>	<u>4,136,407</u>	<u>3,585,481</u>	<u>3,585,481</u>	<u>3,585,481</u>
Ending Fund Balance	<u>1,379,802</u>	<u>1,164,074</u>	<u>1,094,893</u>	<u>305,593</u>	<u>389,519</u>	<u>389,519</u>	<u>389,519</u>
TOTAL REQUIREMENTS	4,703,699	4,816,656	4,436,395	4,442,000	3,975,000	3,975,000	3,975,000
Change in Fund Balance	(36,438)	(215,728)	(69,181)	(444,407)	(310,481)	(310,481)	(310,481)
Staffing FTE	12.00	12.00	12.00	11.00	11.00	11.00	11.00
Capital Outlay:							
9 Sheriff Patrol SUVs							261,000
1 Sheriff Animal Control Pickup							25,000
3 Building Department SUVs							75,000
1 Juvenile Administration Passenger Van							29,000
							<u>390,000</u>

Douglas County, Oregon
Fleet Management Fund

Fund Detail

			Actual	Actual	Revised	Proposed	Approved	Adopted
			FY 13-14	FY 14-15	Budget	FY 16-17	FY 16-17	FY 16-17
					FY 15-16			
620-0000-2400-00	Outside Sales & Services	General	192,179	160,510	165,000	165,000	165,000	165,000
620-0000-2890-10	Interdept Charges for Services	Fleet-Veh/Equip Mgt	56,400	49,760	52,000	52,000	52,000	52,000
620-0000-2890-11	Interdept Charges for Services	Fleet-Motor Pool	12,343	12,798	15,000	15,000	15,000	15,000
620-0000-2890-12	Interdept Charges for Services	Fleet-Matls & Services	1,354,448	1,594,324	1,360,000	1,360,000	1,360,000	1,360,000
620-0000-2890-13	Interdept Charges for Services	Fleet-Fuel Sales	1,375,276	1,077,605	1,720,000	1,300,000	1,300,000	1,300,000
620-0000-2890-20	Interdept Charges for Services	Fleet-Veh/Equip Replace	425,318	354,237	350,000	350,000	350,000	350,000
620-0000-3800-01	Interest	General Investments	6,727	7,113	7,000	10,000	10,000	10,000
620-0000-3870-80	Other Sales	Sale of Inventory	11,430	12,940	20,000	20,000	20,000	20,000
620-0000-3879-00	Miscellaneous	General	2,733	3,034	3,000	3,000	3,000	3,000
Total Revenue			3,436,854	3,272,321	3,692,000	3,275,000	3,275,000	3,275,000
620-7980-4000-00	Regular Employees	General	509,153	498,480	479,480	490,781	490,781	490,781
620-7980-4030-00	Temporary Employees	General	0	16,663	10,000	10,000	10,000	10,000
620-7980-4050-00	Overtime	General	346	139	2,000	2,000	2,000	2,000
620-7980-4090-00	Compensated Absences	General	(3,488)	1,083	0	0	0	0
620-7980-4500-00	PERS	General	134,903	134,857	133,305	137,078	137,078	137,078
620-7980-4510-00	Social Security	General	38,659	39,438	37,598	38,463	38,463	38,463
620-7980-4520-00	Workers' Compensation	General	5,011	1,803	1,720	3,771	3,771	3,771
620-7980-4520-01	Workers' Compensation	Workers Comp Claims	1,996	4	0	0	0	0
620-7980-4530-00	Medical and Dental Insurance	General	171,288	187,842	180,180	180,180	180,180	180,180
620-7980-4540-00	Unemployment	General	2,503	773	1,474	1,508	1,508	1,508
Total Personnel Services			860,371	881,082	845,757	863,781	863,781	863,781
620-7990-5030-00	Physician Services	General	420	350	250	1,000	1,000	1,000
620-7990-5099-00	Other Professional Services	General	805	447	1,000	1,000	1,000	1,000
620-7990-5190-00	Equipment Technician Services	General	118,115	151,298	115,000	105,000	105,000	105,000
620-7990-5199-00	Other Technical Services	General	162	173	250	1,000	1,000	1,000
620-7990-6060-00	Tools	General	4,427	11,123	10,000	10,000	10,000	10,000
620-7990-6065-01	Fuel and Oil	Gas	779,474	574,992	850,000	650,000	650,000	650,000
620-7990-6065-02	Fuel and Oil	Diesel	603,408	538,223	800,000	550,000	550,000	550,000
620-7990-6065-50	Fuel and Oil	Lubricants and Oil	29,329	32,576	40,000	40,000	40,000	40,000
620-7990-6065-60	Fuel and Oil	EPA Required Disposal	981	744	150	1,000	1,000	1,000

Douglas County, Oregon
Fleet Management Fund

Fund Detail

			Actual	Actual	Revised	Proposed	Approved	Adopted
			FY 13-14	FY 14-15	Budget	FY 16-17	FY 16-17	FY 16-17
					FY 15-16			
620-7990-6075-00	Parts & Replacements	General	64,836	93,714	70,000	70,000	70,000	70,000
620-7990-6110-00	Safety Supplies	General	248	4,060	5,000	5,000	5,000	5,000
620-7990-6290-00	Software Purchases	General	152	0	1,500	1,500	1,500	1,500
620-7990-6290-10	Software Purchases	Software Updates/Maint	9,326	7,857	15,000	20,000	20,000	20,000
620-7990-6295-00	Equipment-Noninventory	General	1,462	1,926	4,000	4,000	4,000	4,000
620-7990-6299-00	Other Materials and Supplies	General	16,988	17,859	18,000	18,000	18,000	18,000
620-7990-6460-00	Software Rental	General	0	1,500	0	0	0	0
620-7990-6510-20	Equip/Vehicle Main & Repair	Tires	148,697	157,060	180,000	170,000	170,000	170,000
620-7990-6510-21	Equip/Vehicle Main & Repair	Vehicle Parts	435,523	414,689	410,000	410,000	410,000	410,000
620-7990-6510-33	Equip/Vehicle Main & Repair	Fuel System Repairs	2,219	2,169	2,500	2,500	2,500	2,500
620-7990-6550-00	Building and Grounds Main	General	625	533	1,000	3,500	3,500	3,500
620-7990-6550-10	Building and Grounds Main	Structural M&R	43	6,608	0	1,500	1,500	1,500
620-7990-6680-01	Communication	Telephone	3,105	3,082	5,000	3,000	3,000	3,000
620-7990-6680-03	Communication	Remote Communications	1,240	1,853	1,500	3,000	3,000	3,000
620-7990-6685-00	Utilities	General	7,947	5,177	5,000	5,000	5,000	5,000
620-7990-6685-01	Utilities	Electric	36,564	34,000	35,000	30,000	30,000	30,000
620-7990-6685-03	Utilities	Water and Sewer	5,275	5,465	5,000	5,000	5,000	5,000
620-7990-6720-01	Fire/Liability Insurance	Liability Ins Interdept Charges	800	800	800	4,000	4,000	4,000
620-7990-6800-00	Laundry and Dry Cleaning	General	5,260	6,108	6,000	6,000	6,000	6,000
620-7990-6850-00	License and Permit Fees	General	1,707	1,699	4,000	4,000	4,000	4,000
620-7990-6850-90	License and Permit Fees	Fleet Vehicle Licenses	750	610	1,000	1,000	1,000	1,000
620-7990-7350-00	Printing	General	0	330	0	0	0	0
620-7990-7400-00	Office Supplies and Expenses	General	1,969	1,193	1,500	2,500	2,500	2,500
620-7990-7410-00	Postage	General	224	377	500	500	500	500
620-7990-7500-00	Subscriptions, Periodicals, etc.	General	0	0	100	100	100	100
620-7990-7550-90	Travel	Fleet Vehicle Usage	248	0	0	0	0	0
620-7990-7560-00	Conventions, Schools, Seminars	General	182	133	1,000	1,000	1,000	1,000
620-7990-7580-00	Dues and Memberships	General	6	122	0	0	0	0
620-7990-7800-00	Legal Publication and Printing	General	936	1,174	1,500	1,500	1,500	1,500
620-7990-7850-00	Pre-employment Testing	General	122	0	100	100	100	100
Total Materials and Services			2,283,575	2,080,024	2,591,650	2,131,700	2,131,700	2,131,700

Douglas County, Oregon
Fleet Management Fund

Fund Detail

			Actual	Actual	Revised	Proposed	Approved	Adopted
			FY 13-14	FY 14-15	Budget	FY 16-17	FY 16-17	FY 16-17
					FY 15-16			
620-8000-8300-00	Vehicles and Heavy Equipment	General	508,636	380,396	499,000	390,000	390,000	390,000
Total Capital Outlay			508,636	380,396	499,000	390,000	390,000	390,000
620-9490-9490-00	Operating Contingency	General	0	0	200,000	200,000	200,000	200,000
Total Expenditures			3,652,582	3,341,502	4,136,407	3,585,481	3,585,481	3,585,481

Douglas County, Oregon
Fleet Management Fund

PERSONNEL SERVICES					
	Actual	Actual	Revised	Budget	
	FTE	FTE	FTE	FY 16-17	
	<u>FY 13-14</u>	<u>FY 14-15</u>	<u>FY 15-16</u>	<u>FTE</u>	<u>Amount</u>
Fleet Services Director	1.00	1.00			
Fleet Maintenance Supervisor	1.00	1.00	1.00	1.00	59,363
Mechanic Leadworker	1.00	1.00	1.00	1.00	52,416
Mechanic	5.00	5.00	6.00	6.00	268,493
Fleet Srvcs Purchasing Coordinator	1.00	1.00	1.00	1.00	46,530
Fleet Svc Mechanic Assistant	1.00	1.00			
Fleet Services Assistant	1.00	1.00	1.00	1.00	22,834
Administrative Assistant	1.00	1.00	1.00	1.00	41,145
Total Regular	<u>12.00</u>	<u>12.00</u>	<u>11.00</u>	<u>11.00</u>	<u>490,781</u>
Temporary					10,000
Overtime					2,000
PERS		23.25%, 32.48%			137,078
Social Security		7.65%			38,463
Worker's Compensation		0.75%			3,771
Unemployment		0.30%			1,508
Medical & Dental Insurance		\$1,365/mo			<u>180,180</u>
Total Personnel Services					<u><u>863,781</u></u>