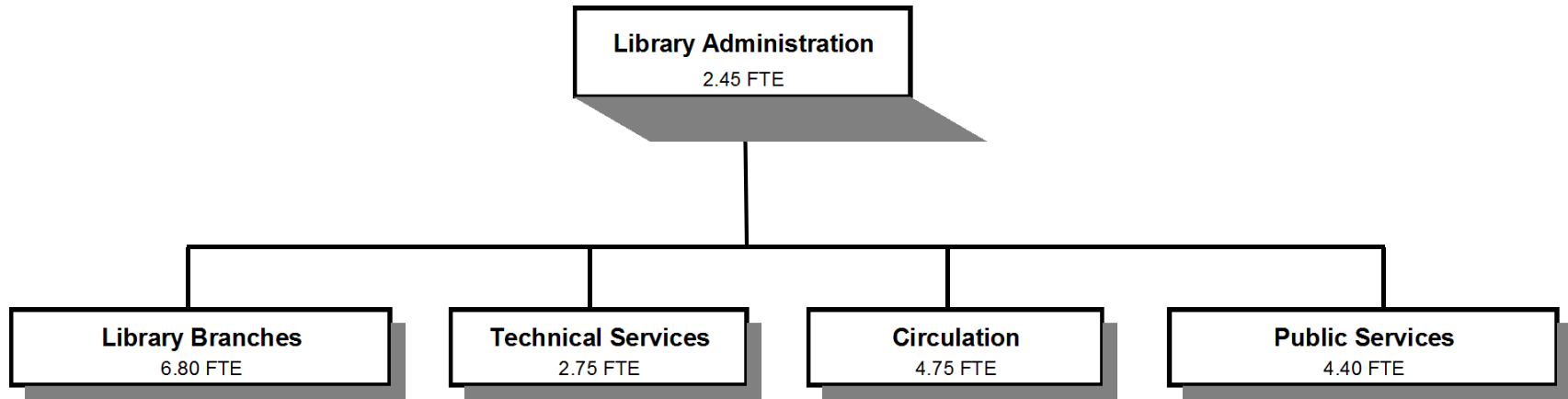


# **LIBRARY**



	Actual FY 11-12	Actual FY 12-13	Actual FY 13-14	Revised Budget FY 14-15	Proposed FY 15-16	Approved FY 15-16	Adopted FY 15-16
<b><u>GENERAL OPERATIONS</u></b>							
<b><u>RESOURCES</u></b>							
Charges, Fees, Fines	43,773	39,918	39,935	40,000	37,950	37,950	37,950
Intergovernmental Revenues		57,666	3,326	3,100	202,000	202,000	202,000
Transfer In from Law Library	40,000						
Total	<u>83,773</u>	<u>97,584</u>	<u>43,261</u>	<u>43,100</u>	<u>239,950</u>	<u>239,950</u>	<u>239,950</u>
<b><u>REQUIREMENTS</u></b>							
Personnel Services	1,404,428	1,383,145	1,390,609	1,448,498	1,299,783	1,299,783	1,299,783
Materials & Services	108,197	98,746	110,887	94,550	65,875	65,875	65,875
Total	<u>1,512,625</u>	<u>1,481,891</u>	<u>1,501,496</u>	<u>1,543,048</u>	<u>1,365,658</u>	<u>1,365,658</u>	<u>1,365,658</u>
<b>General Resource Contribution Required</b>	<b>1,428,852</b>	<b>1,384,307</b>	<b>1,458,235</b>	<b>1,499,948</b>	<b>1,125,708</b>	<b>1,125,708</b>	<b>1,125,708</b>
<b><u>LIBRARY DEDICATED FUNDS</u></b>							
<b><u>RESOURCES</u></b>							
Beginning Balance - Restricted Use	597,537	471,956	334,989	215,500	95,500	95,500	95,500
Intergovernmental Revenues	133,423	121,027	224,260	140,800	144,500	144,500	144,500
Total	<u>730,960</u>	<u>592,983</u>	<u>559,249</u>	<u>356,300</u>	<u>240,000</u>	<u>240,000</u>	<u>240,000</u>
<b><u>REQUIREMENTS</u></b>							
Personnel Services	36,396	5,375	11,759	26,001	6,700	6,700	6,700
Materials & Services	214,594	246,773	240,960	307,799	216,800	216,800	216,800
Capital Outlay	10,738	8,100	16,509	22,500	7,000	7,000	7,000
Total	<u>261,728</u>	<u>260,249</u>	<u>269,228</u>	<u>356,300</u>	<u>230,500</u>	<u>230,500</u>	<u>230,500</u>
Interest Allocated to Dedicated Funds (Sojka)	2,724	2,255	1,742				
Ending Balance - Restricted Use	471,956	334,989	291,763		9,500	9,500	9,500
<b><u>TOTAL DEPARTMENT</u></b>							
Revenues	<u>217,196</u>	<u>218,611</u>	<u>267,521</u>	<u>183,900</u>	<u>384,450</u>	<u>384,450</u>	<u>384,450</u>
Expenditures							
Personnel Services	1,440,824	1,388,520	1,402,368	1,474,499	1,306,483	1,306,483	1,306,483
Materials & Services	322,791	345,519	351,847	402,349	282,675	282,675	282,675
Capital Outlay	10,738	8,100	16,509	22,500	7,000	7,000	7,000
Total Expenditures	<u>1,774,353</u>	<u>1,742,139</u>	<u>1,770,724</u>	<u>1,899,348</u>	<u>1,596,158</u>	<u>1,596,158</u>	<u>1,596,158</u>
<b>Staffing FTE</b>	<b>26.55</b>	<b>26.05</b>	<b>26.05</b>	<b>26.05</b>	<b>21.15</b>	<b>21.15</b>	<b>21.15</b>
Capital Outlay							
Self-Check Machine							3,000
AWE Computer							4,000
							<u>7,000</u>

Douglas County, Oregon  
General Fund  
Library

Department Detail

			Actual	Actual	Revised	Proposed	Approved	Adopted
			FY 12-13	FY 13-14	Budget	FY 15-16	FY 15-16	FY 15-16
					FY 14-15			
100-6200-2280-02	Duplicating Services	Photocopies	6,734	6,946	7,000	7,000	7,000	7,000
100-6200-2730-00	Library Fees and Charges	General	5,193	5,496	6,000	7,000	7,000	7,000
100-6200-2730-01	Library Fees and Charges	Damaged Books	2,019	2,036	2,500	2,000	2,000	2,000
100-6200-2730-05	Library Fees and Charges	Library Search Fees	562	534	500	500	500	500
100-6200-2730-10	Library Fees and Charges	Collection Agencies	1,218	1,664	1,700	1,300	1,300	1,300
100-6200-3070-00	Library Fines	General	21,745	20,946	20,000	20,000	20,000	20,000
100-6200-3290-00	State/Fed-Other Assistance	General	46,553	0	0	0	0	0
100-6200-3290-20	State/Fed-Other Assistance	Ready to Read Grant	18,539	20,850	22,000	24,500	24,500	24,500
100-6200-3395-00	Local Assistance	General	104,217	101,808	72,100	273,000	273,000	273,000
100-6200-3395-51	Local Assistance	Library-Books	0	0	38,000	38,000	38,000	38,000
100-6200-3395-52	Local Assistance	Library- Periodicals	0	2,898	4,000	4,000	4,000	4,000
100-6200-3820-03	Rents, Leases and Royalties	Land & Buildings	0	0	100	100	100	100
100-6200-3840-00	Contributions and Donations	General	1,187	98,324	1,800	1,000	1,000	1,000
100-6200-3875-00	Expense Reimbursements	General	7,421	6,000	8,000	6,000	6,000	6,000
100-6200-3879-00	Miscellaneous	General	3,266	25	100	50	50	50
100-6200-3879-80	Miscellaneous	Cash Over/Short	0	(1)	0	0	0	0
100-6200-3879-95	Miscellaneous	NSF Checks	(43)	(5)	100	0	0	0
<b>Total Revenue</b>			<b>218,611</b>	<b>267,521</b>	<b>183,900</b>	<b>384,450</b>	<b>384,450</b>	<b>384,450</b>
100-6200-4000-00	Regular Employees	General	852,873	846,918	862,543	765,344	765,344	765,344
100-6200-4030-00	Temporary Employees	General	25,892	10,302	22,047	5,538	5,538	5,538
100-6200-4500-00	PERS	General	197,914	213,741	231,166	209,539	209,539	209,539
100-6200-4510-00	Social Security	General	62,899	63,310	67,671	58,972	58,972	58,972
100-6200-4520-00	Workers' Compensation	General	3,076	3,001	3,095	2,698	2,698	2,698
100-6200-4530-00	Medical and Dental Insurance	General	230,713	260,875	286,650	262,080	262,080	262,080
100-6200-4540-00	Unemployment	General	15,153	4,221	1,327	2,312	2,312	2,312
<b>Total Personnel Services</b>			<b>1,388,520</b>	<b>1,402,368</b>	<b>1,474,499</b>	<b>1,306,483</b>	<b>1,306,483</b>	<b>1,306,483</b>
100-6200-5099-00	Other Professional Services	General	6,240	3,444	11,000	7,075	7,075	7,075
100-6200-5880-01	Library Materials	Books/Audio Visual	173,713	168,370	174,000	105,300	105,300	105,300
100-6200-5880-02	Library Materials	Periodicals	(1,084)	9,857	14,000	9,000	9,000	9,000
100-6200-5880-03	Library Materials	Cataloging/Processing	0	17,124	16,200	15,825	15,825	15,825
100-6200-6290-00	Software Purchases	General	3,429	3,520	400	350	350	350
100-6200-6290-10	Software Purchases	Software Updates/Maint	0	7,924	9,975	8,000	8,000	8,000

Douglas County, Oregon  
General Fund  
Library

Department Detail

			Actual	Actual	Revised	Proposed	Approved	Adopted
			FY 12-13	FY 13-14	Budget	FY 15-16	FY 15-16	FY 15-16
					FY 14-15			
100-6200-6295-00	Equipment-Noninventory	General	24,757	6,506	18,000	6,000	6,000	6,000
100-6200-6299-00	Other Materials and Supplies	General	24,436	17,605	22,800	16,800	16,800	16,800
100-6200-6500-00	Interdept Vehicle Expense	General	11,175	16,328	15,000	12,000	12,000	12,000
100-6200-6510-02	Equip/Vehicle Main & Repair	Equipment Service Contracts	23,456	25,091	32,000	31,000	31,000	31,000
100-6200-6510-80	Equip/Vehicle Main & Repair	Office & Data Process Equip	0	2,464	3,100	2,100	2,100	2,100
100-6200-6550-00	Building and Grounds Maint	General	413	0	5,000	0	0	0
100-6200-6680-01	Communication	Telephone	1,774	1,765	2,000	2,100	2,100	2,100
100-6200-6680-03	Communication	Remote Communications	10,577	10,244	11,500	9,800	9,800	9,800
100-6200-6685-01	Utilities	Electric	26,466	27,718	26,000	26,000	26,000	26,000
100-6200-6685-02	Utilities	Heat	9,802	9,523	12,000	11,000	11,000	11,000
100-6200-6685-03	Utilities	Water and Sewer	4,392	4,543	3,500	4,000	4,000	4,000
100-6200-6685-04	Utilities	Garbage	490	547	550	550	550	550
100-6200-6720-01	Fire/Liability Insurance	Liability Ins Interdept Charges	2,000	1,400	1,300	1,300	1,300	1,300
100-6200-6730-00	Liability Claims	General	2,000	0	0	0	0	0
100-6200-6850-00	License and Permit Fees	General	0	175	200	200	200	200
100-6200-7400-00	Office Supplies and Expenses	General	4,687	3,594	2,925	2,075	2,075	2,075
100-6200-7410-00	Postage	General	7,076	7,400	7,500	6,500	6,500	6,500
100-6200-7420-00	Duplicating Services	General	1,299	374	400	400	400	400
100-6200-7550-00	Travel	General	4,679	3,783	7,000	3,000	3,000	3,000
100-6200-7560-00	Conventions, Schools, Seminars	General	2,123	1,608	5,199	1,500	1,500	1,500
100-6200-7580-00	Dues and Memberships	General	310	378	400	400	400	400
100-6200-7800-00	Legal Publication and Printing	General	378	284	0	0	0	0
100-6200-7850-00	Pre-employment Testing	General	479	160	400	400	400	400
100-6200-7900-00	Miscellaneous	General	452	118	0	0	0	0
<b>Total Materials and Services</b>			<b>345,519</b>	<b>351,847</b>	<b>402,349</b>	<b>282,675</b>	<b>282,675</b>	<b>282,675</b>
100-6200-8100-99	Buildings and Improvements	Noninventory	1,350	0	12,500	0	0	0
100-6200-8200-00	Furniture and Equipment	General	0	13,600	0	0	0	0
100-6200-8200-99	Furniture and Equipment	Noninventory	6,750	2,909	10,000	7,000	7,000	7,000
<b>Total Capital Outlay</b>			<b>8,100</b>	<b>16,509</b>	<b>22,500</b>	<b>7,000</b>	<b>7,000</b>	<b>7,000</b>
<b>Total Expenditures</b>			<b>1,742,139</b>	<b>1,770,724</b>	<b>1,899,348</b>	<b>1,596,158</b>	<b>1,596,158</b>	<b>1,596,158</b>

Douglas County, Oregon  
General Fund  
Library

PERSONNEL SERVICES					
	Actual	Actual	Revised	Budget	
	FTE	FTE	Budget	FY 15-16	
	FY 12-13	FY 13-14	FY 14-15	FTE	Amount
Library Director	1.00	1.00	1.00	1.00	77,634
Library Computer Spt Tech	0.80	0.80	0.80	0.90	31,782
Librarian 2	1.60	1.60	1.60	2.00	95,452
Librarian 1	3.75	3.75	3.75	2.40	92,134
Library Circulation Supervisor	1.00	1.00	1.00	1.00	42,887
Branch Librarian	6.00	6.00	6.00	6.00	219,485
Library Technician 2	0.85	0.85	0.85	0.85	28,314
Library Technician 1	1.50	1.50	1.50	1.00	23,077
Office Manager 2	1.00	1.00	1.00	1.00	31,862
Department Assistant 4	1.60	1.60	1.60	2.00	55,483
Department Assistant 3	6.95	6.95	6.95	3.00	67,234
Total Regular	<u>26.05</u>	<u>26.05</u>	<u>26.05</u>	<u>21.15</u>	<u>765,344</u>
Temporary					5,538
PERS		23.25%, 32.48%			209,539
Social Security		7.65%			58,972
Worker's Compensation		0.35%			2,698
Unemployment		0.30%			2,312
Medical & Dental Insurance		\$1,365/mo			262,080
Total Personnel Services					<u><u>1,306,483</u></u>