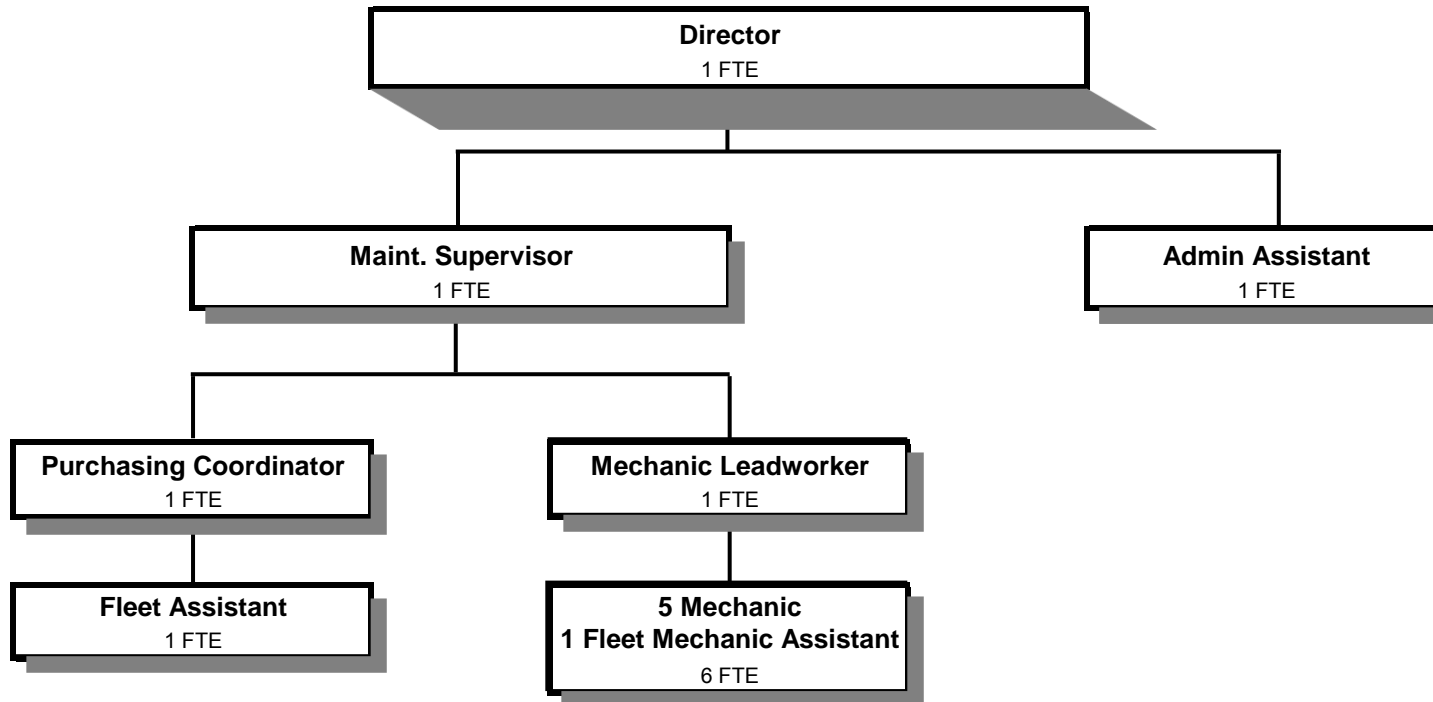


# **FLEET MANAGEMENT FUND**



Douglas County, Oregon  
Fleet Management Fund (620)  
Summary

	Actual FY 10-11	Actual FY 11-12	Actual FY 12-13	Revised Budget FY 13-14	Proposed FY 14-15	Approved FY 14-15	Adopted FY 14-15
<b><u>RESOURCES</u></b>							
<b>Beginning Fund Balance</b>	1,463,561	1,473,409	1,416,240	1,170,000	805,000	805,000	805,000
Revenues:							
Interdepartmental Charges	3,097,692	3,290,584	3,106,299	3,529,000	3,523,000	3,523,000	3,523,000
Other Sales and Services	130,638	197,248	172,122	197,500	183,000	183,000	183,000
Interest	15,033	13,169	9,038	13,000	10,000	10,000	10,000
Total Revenue	<u>3,243,363</u>	<u>3,501,001</u>	<u>3,287,459</u>	<u>3,739,500</u>	<u>3,716,000</u>	<u>3,716,000</u>	<u>3,716,000</u>
<b>TOTAL RESOURCES</b>	4,706,924	4,974,410	4,703,699	4,909,500	4,521,000	4,521,000	4,521,000
<b><u>REQUIREMENTS</u></b>							
Personnel Services	829,956	824,980	816,520	884,135	912,815	912,815	912,815
Materials & Services	2,092,749	2,298,667	2,160,530	2,499,150	2,574,350	2,574,350	2,574,350
Replacement Refund - Health					435,835	435,835	435,835
Capital Outlay	310,810	434,523	346,847	522,500	398,000	398,000	398,000
Operating Contingency				200,000	200,000	200,000	200,000
Total Expenditures	3,233,515	3,558,170	3,323,897	4,105,785	4,521,000	4,521,000	4,521,000
<b>Ending Fund Balance</b>	<u>1,473,409</u>	<u>1,416,240</u>	<u>1,379,802</u>	<u>803,715</u>			
<b>TOTAL REQUIREMENTS</b>	4,706,924	4,974,410	4,703,699	4,909,500	4,521,000	4,521,000	4,521,000
<b>Staffing FTE</b>	12.00	12.00	12.00	12.00	12.00	12.00	12.00
Capital Outlay:							
11 Sheriff Patrol Sedans							319,000
1 Sheriff Forest Service Pickup							32,000
1 Fleet Services Pool Sedan							22,000
1 Assessor Pickup							25,000
							<u>398,000</u>

Douglas County, Oregon  
Fleet Management Fund

Fund Detail

			Actual	Actual	Revised	Proposed	Approved	Adopted
			FY 11-12	FY 12-13	Budget	FY 14-15	FY 14-15	FY 14-15
					FY 13-14			
620-0000-2400-00	Outside Sales & Services	General	155,230	141,164	155,000	155,000	155,000	155,000
620-0000-2890-10	Interdept Charges for Services	Fleet-Veh/Equip Mgt	56,570	57,310	56,000	52,000	52,000	52,000
620-0000-2890-11	Interdept Charges for Services	Fleet-Motor Pool	17,109	15,206	18,000	16,000	16,000	16,000
620-0000-2890-12	Interdept Charges for Services	Fleet-Matls & Services	1,353,131	1,263,920	1,375,000	1,360,000	1,360,000	1,360,000
620-0000-2890-13	Interdept Charges for Services	Fleet-Fuel Sales	1,506,466	1,402,256	1,720,000	1,720,000	1,720,000	1,720,000
620-0000-2890-20	Interdept Charges for Services	Fleet-Veh/Equip Replace	357,308	367,607	360,000	375,000	375,000	375,000
620-0000-3800-01	Interest	General Investments	13,169	9,038	13,000	10,000	10,000	10,000
620-0000-3870-80	Other Sales	Sale of Inventory	39,618	28,891	40,000	25,000	25,000	25,000
620-0000-3879-00	Miscellaneous	General	2,400	2,067	2,500	3,000	3,000	3,000
<b>Total Revenue</b>			<b>3,501,001</b>	<b>3,287,459</b>	<b>3,739,500</b>	<b>3,716,000</b>	<b>3,716,000</b>	<b>3,716,000</b>
620-7980-4000-00	Regular Employees	General	503,350	498,143	514,651	526,497	526,497	526,497
620-7980-4030-00	Temporary Employees	General	1,313	0	0	0	0	0
620-7980-4050-00	Overtime	General	268	281	2,000	2,000	2,000	2,000
620-7980-4090-00	Compensated Absences	General	(5,577)	4,565	0	0	0	0
620-7980-4500-00	PERS	General	126,352	122,012	164,546	144,685	144,685	144,685
620-7980-4510-00	Social Security	General	37,419	36,736	39,524	40,430	40,430	40,430
620-7980-4520-00	Workers' Compensation	General	5,049	4,984	5,167	1,850	1,850	1,850
620-7980-4520-01	Workers' Compensation	Workers Comp Claims	2,880	0	0	0	0	0
620-7980-4530-00	Medical and Dental Insurance	General	142,595	140,239	155,664	196,560	196,560	196,560
620-7980-4540-00	Unemployment	General	11,331	9,560	2,583	793	793	793
<b>Total Personnel Services</b>			<b>824,980</b>	<b>816,520</b>	<b>884,135</b>	<b>912,815</b>	<b>912,815</b>	<b>912,815</b>
620-7990-5030-00	Physician Services	General	258	70	250	250	250	250
620-7990-5099-00	Other Professional Services	General	653	833	1,000	1,000	1,000	1,000
620-7990-5190-00	Equipment Technician Services	General	101,630	85,155	105,000	105,000	105,000	105,000
620-7990-5199-00	Other Technical Services	General	124	160	250	250	250	250
620-7990-6060-00	Tools	General	1,947	2,638	3,000	3,500	3,500	3,500
620-7990-6065-01	Fuel and Oil	Gas	778,565	768,853	850,000	850,000	850,000	850,000
620-7990-6065-02	Fuel and Oil	Diesel	668,411	628,655	760,000	800,000	800,000	800,000
620-7990-6065-50	Fuel and Oil	Lubricants and Oil	33,738	27,375	40,000	40,000	40,000	40,000
620-7990-6065-60	Fuel and Oil	EPA Required Disposal	714	304	150	150	150	150

Douglas County, Oregon  
Fleet Management Fund

Fund Detail

			Actual	Actual	Revised	Proposed	Approved	Adopted
			FY 11-12	FY 12-13	Budget	FY 14-15	FY 14-15	FY 14-15
					FY 13-14			
620-7990-6075-00	Parts & Replacements	General	47,153	33,667	55,000	50,000	50,000	50,000
620-7990-6110-00	Safety Supplies	General	63	485	1,000	1,000	1,000	1,000
620-7990-6290-00	Software Purchases	General	1,907	105	0	1,500	1,500	1,500
620-7990-6290-10	Software Purchases	Software Updates/Maint	8,145	9,279	10,000	32,000	32,000	32,000
620-7990-6295-00	Equipment-Noninventory	General	718	0	1,000	2,000	2,000	2,000
620-7990-6299-00	Other Materials and Supplies	General	21,107	15,684	18,000	18,000	18,000	18,000
620-7990-6510-20	Equip/Vehicle Main & Repair	Tires	148,535	146,892	180,000	180,000	180,000	180,000
620-7990-6510-21	Equip/Vehicle Main & Repair	Vehicle Parts	406,614	372,750	400,000	410,000	410,000	410,000
620-7990-6510-22	Equip/Vehicle Main & Repair	Electric Maintenance & Repair	240	0	0	0	0	0
620-7990-6510-33	Equip/Vehicle Main & Repair	Fuel System Repairs	0	173	0	2,500	2,500	2,500
620-7990-6550-00	Building and Grounds Main	General	1,193	1,487	1,000	1,000	1,000	1,000
620-7990-6550-10	Building and Grounds Main	Structural M&R	1,201	68	0	200	200	200
620-7990-6680-01	Communication	Telephone	6,507	4,235	6,000	6,000	6,000	6,000
620-7990-6680-03	Communication	Remote Communications	1,076	1,158	1,500	1,500	1,500	1,500
620-7990-6685-00	Utilities	General	18,608	9,960	15,000	12,000	12,000	12,000
620-7990-6685-01	Utilities	Electric	31,742	33,983	31,500	35,000	35,000	35,000
620-7990-6685-03	Utilities	Water and Sewer	3,481	4,466	3,000	5,000	5,000	5,000
620-7990-6720-01	Fire/Liability Insurance	Liability Ins Interdept Charges	1,020	1,020	800	800	800	800
620-7990-6800-00	Laundry and Dry Cleaning	General	6,141	5,351	6,000	6,000	6,000	6,000
620-7990-6850-00	License and Permit Fees	General	1,943	1,953	4,000	4,000	4,000	4,000
620-7990-6850-90	License and Permit Fees	Fleet Vehicle Licenses	562	883	1,000	1,000	1,000	1,000
620-7990-7400-00	Office Supplies and Expenses	General	1,884	1,174	1,500	1,500	1,500	1,500
620-7990-7410-00	Postage	General	333	641	500	500	500	500
620-7990-7500-00	Subscriptions, Periodicals, etc.	General	98	0	100	100	100	100
620-7990-7550-90	Travel	Fleet Vehicle Usage	98	0	0	0	0	0
620-7990-7560-00	Conventions, Schools, Seminars	General	570	0	1,000	1,000	1,000	1,000
620-7990-7580-00	Dues and Memberships	General	6	0	0	0	0	0
620-7990-7800-00	Legal Publication and Printing	General	1,340	1,036	1,500	1,500	1,500	1,500
620-7990-7850-00	Pre-employment Testing	General	342	35	100	100	100	100
620-7990-7900-90	Miscellaneous	Refunds	0	0	0	435,835	435,835	435,835
<b>Total Materials and Services</b>			<b>2,298,667</b>	<b>2,160,530</b>	<b>2,499,150</b>	<b>3,010,185</b>	<b>2,574,350</b>	<b>2,574,350</b>

Douglas County, Oregon  
Fleet Management Fund

Fund Detail

			Actual	Actual	Revised	Proposed	Approved	Adopted
			FY 11-12	FY 12-13	Budget	FY 14-15	FY 14-15	FY 14-15
					FY 13-14			
620-8000-8200-00	Furniture and Equipment	General	0	5,104	0	0	0	0
620-8000-8200-99	Furniture and Equipment	Noninventory	4,211	0	2,500	0	0	0
620-8000-8300-00	Vehicles and Heavy Equipment	General	430,312	341,743	520,000	398,000	398,000	398,000
<b>Total Capital Outlay</b>			<b>434,523</b>	<b>346,847</b>	<b>522,500</b>	<b>398,000</b>	<b>398,000</b>	<b>398,000</b>
620-9490-9490-00	Operating Contingency	General	0	0	200,000	200,000	200,000	200,000
<b>Total Expenditures</b>			<b>3,558,170</b>	<b>3,323,897</b>	<b>4,105,785</b>	<b>4,521,000</b>	<b>4,085,165</b>	<b>4,085,165</b>

Douglas County, Oregon  
Fleet Management Fund

PERSONNEL SERVICES					
	Actual	Actual	Revised	Budget	
	FTE	FTE	Budget	FY 14-15	
	FY 11-12	FY 12-13	FY 13-14	FTE	Amount
Fleet Services Director	1.00	1.00	1.00	1.00	72,616
Fleet Maintenance Supervisor	1.00	1.00	1.00	1.00	57,054
Mechanic Leadworker	1.00	1.00	1.00	1.00	48,963
Mechanic	5.00	5.00	5.00	5.00	214,897
Fleet Svcs Purchasing Coordinator	1.00	1.00	1.00	1.00	43,451
Fleet Svc Mechanic Assistant	1.00	1.00	1.00	1.00	33,670
Fleet Services Assistant	1.00	1.00	1.00	1.00	19,406
Administrative Assistant	1.00	1.00	1.00	1.00	36,440
Total Regular	<u>12.00</u>	<u>12.00</u>	<u>12.00</u>	<u>12.00</u>	<u>526,497</u>
Overtime					2,000
PERS		25.96%, 28.36%			144,685
Social Security		7.65%			40,430
Worker's Compensation		0.35%			1,850
Unemployment		0.15%			793
Medical & Dental Insurance		\$1,365/mo			<u>196,560</u>
Total Personnel Services					<u><u>912,815</u></u>