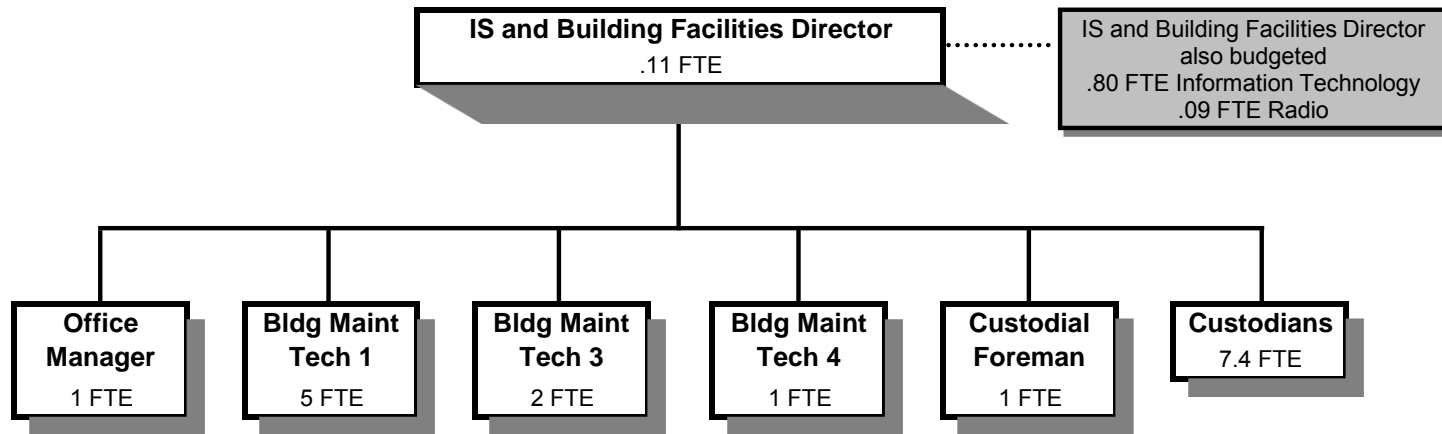


# **BUILDING FACILITIES**



Douglas County, Oregon  
 General Fund  
 Building Facilities (0800)

|   | Actual<br>FY 10-11 | Actual<br>FY 11-12 | Actual<br>FY 12-13 | Revised<br>Budget<br>FY 13-14 | Proposed<br>FY 14-15 | Approved<br>FY 14-15 | Adopted<br>FY 14-15 |
|---|--------------------|--------------------|--------------------|-------------------------------|----------------------|----------------------|---------------------|
| <b><u>RESOURCES</u></b>                       |                    |                    |                    |                               |                      |                      |                     |
| Intergovernmental Revenues                    | 261,206            | 245,210            | 50,000             | 50,000                        | 50,000               | 50,000               | 50,000              |
| Charges for Services                          | 10,090             | 45,410             | 9,788              | 1,950                         | 1,500                | 1,500                | 1,500               |
| Total   | <u>271,296</u>     | <u>290,620</u>     | <u>59,788</u>      | <u>51,950</u>                 | <u>51,500</u>        | <u>51,500</u>        | <u>51,500</u>       |
| <b><u>REQUIREMENTS</u></b>                    |                    |                    |                    |                               |                      |                      |                     |
| Personnel Services                            | 1,064,307          | 1,018,295          | 1,017,314          | 1,095,729                     | 1,131,604            | 1,131,604            | 1,131,604           |
| Materials and Services                        | 827,411            | 814,270            | 831,843            | 811,600                       | 791,653              | 791,653              | 791,653             |
| Capital Outlay                                | 146,243            | 237,434            | 49,587             | 16,878                        | 10,000               | 10,000               | 10,000              |
| Total   | <u>2,037,961</u>   | <u>2,069,999</u>   | <u>1,898,744</u>   | <u>1,924,207</u>              | <u>1,933,257</u>     | <u>1,933,257</u>     | <u>1,933,257</u>    |
| <b>General Resource Contribution Required</b> | <b>1,766,665</b>   | <b>1,779,379</b>   | <b>1,838,956</b>   | <b>1,872,257</b>              | <b>1,881,757</b>     | <b>1,881,757</b>     | <b>1,881,757</b>    |
| <b>Staffing FTE</b>                           | <b>19.15</b>       | <b>18.40</b>       | <b>18.01</b>       | <b>18.01</b>                  | <b>17.51</b>         | <b>17.51</b>         | <b>17.51</b>        |
| Capital Outlay                                |                    |                    |                    |                               |                      |                      |                     |
| 911 UPS System Batteries                      |                    |                    |                    |                               |                      |                      | 6,000               |
| Air Compressor System - Health                |                    |                    |                    |                               |                      |                      | 4,000               |
|   |                    |                    |                    |                               |                      |                      | <u>10,000</u>       |

Douglas County, Oregon  
 General Fund  
 Building Facilities

Department Detail

|                                 |                              |                             | Actual           | Actual           | Revised          | Proposed         | Approved         | Adopted          |
|---------------------------------|------------------------------|-----------------------------|------------------|------------------|------------------|------------------|------------------|------------------|
|                                 |                              |                             | FY 11-12         | FY 12-13         | Budget           | FY 14-15         | FY 14-15         | FY 14-15         |
|                                 |                              |                             |                  |                  | FY 13-14         |                  |                  |                  |
| 100-0800-3150-14                | Fed Recovery Funds           | US Dept of Energy           | 187,265          | 0                | 0                | 0                | 0                | 0                |
| 100-0800-3650-00                | Other Intergovernmental      | General                     | 57,945           | 50,000           | 50,000           | 50,000           | 50,000           | 50,000           |
| 100-0800-3820-03                | Rents, Leases and Royalties  | Land & Building             | 1,200            | 1,200            | 1,200            | 1,200            | 1,200            | 1,200            |
| 100-0800-3879-00                | Miscellaneous                | General                     | 44,210           | 7,595            | 750              | 300              | 300              | 300              |
| 100-0800-3879-90                | Miscellaneous                | Subrogating Claim Recovery  | 0                | 993              | 0                | 0                | 0                | 0                |
| <b>Total Revenue</b>            |                              |                             | <b>290,620</b>   | <b>59,788</b>    | <b>51,950</b>    | <b>51,500</b>    | <b>51,500</b>    | <b>51,500</b>    |
| 100-0800-4000-00                | Regular Employees            | General                     | 533,156          | 568,340          | 576,012          | 580,647          | 580,647          | 580,647          |
| 100-0800-4030-00                | Temporary Employees          | General                     | 85,744           | 39,608           | 55,000           | 55,000           | 55,000           | 55,000           |
| 100-0800-4050-00                | Overtime                     | General                     | 3,890            | 2,508            | 4,000            | 4,000            | 4,000            | 4,000            |
| 100-0800-4500-00                | PERS                         | General                     | 137,185          | 146,092          | 183,519          | 158,604          | 158,604          | 158,604          |
| 100-0800-4510-00                | Social Security              | General                     | 45,664           | 44,605           | 48,578           | 48,933           | 48,933           | 48,933           |
| 100-0800-4520-00                | Workers' Compensation        | General                     | 2,180            | 2,136            | 2,223            | 2,239            | 2,239            | 2,239            |
| 100-0800-4520-01                | Workers' Compensation        | Workers Comp Claims         | 2,320            | 0                | 0                | 0                | 0                | 0                |
| 100-0800-4530-00                | Medical and Dental Insurance | General                     | 196,012          | 202,289          | 221,952          | 280,262          | 280,262          | 280,262          |
| 100-0800-4540-00                | Unemployment                 | General                     | 12,144           | 11,736           | 4,445            | 1,919            | 1,919            | 1,919            |
| <b>Total Personnel Services</b> |                              |                             | <b>1,018,295</b> | <b>1,017,314</b> | <b>1,095,729</b> | <b>1,131,604</b> | <b>1,131,604</b> | <b>1,131,604</b> |
| 100-0800-5099-00                | Other Professional Services  | General                     | 17,395           | 0                | 50,000           | 10,000           | 10,000           | 10,000           |
| 100-0800-6060-00                | Tools                        | General                     | 9,079            | 2,649            | 1,500            | 3,000            | 3,000            | 3,000            |
| 100-0800-6065-00                | Fuel and Oil                 | General                     | 6,296            | 5,704            | 4,600            | 5,500            | 5,500            | 5,500            |
| 100-0800-6290-00                | Software Purchases           | General                     | 1,244            | 80               | 2,000            | 2,000            | 2,000            | 2,000            |
| 100-0800-6295-00                | Equipment-Noninventory       | General                     | 1,189            | 3,005            | 1,700            | 1,500            | 1,500            | 1,500            |
| 100-0800-6299-00                | Other Materials and Supplies | General                     | 25               | 0                | 0                | 0                | 0                | 0                |
| 100-0800-6450-00                | Equipment/Vehicle Rent       | General                     | 2,552            | 1,636            | 2,750            | 2,750            | 2,750            | 2,750            |
| 100-0800-6500-00                | Interdept Vehicle Expense    | General                     | 772              | 0                | 0                | 0                | 0                | 0                |
| 100-0800-6510-00                | Equip/Vehicle Main & Repair  | General                     | 1,867            | 1,786            | 1,500            | 1,500            | 1,500            | 1,500            |
| 100-0800-6510-02                | Equip/Vehicle Main & Repair  | Equipment Service Contracts | 78,047           | 152,616          | 68,000           | 68,000           | 68,000           | 68,000           |
| 100-0800-6550-00                | Building and Grounds Main    | General                     | 101,505          | 54,941           | 90,000           | 83,000           | 83,000           | 83,000           |
| 100-0800-6550-02                | Building and Grounds Main    | Electrical                  | 10,956           | 13,078           | 6,000            | 6,000            | 6,000            | 6,000            |
| 100-0800-6550-05                | Building and Grounds Main    | Custodial Supplies          | 33,249           | 20,807           | 21,700           | 21,200           | 21,200           | 21,200           |
| 100-0800-6550-20                | Building and Grounds Main    | M&R Contracts               | 53,377           | 57,654           | 64,500           | 62,600           | 62,600           | 62,600           |
| 100-0800-6680-01                | Communication                | Telephone                   | 4,425            | 3,784            | 4,000            | 4,000            | 4,000            | 4,000            |

Douglas County, Oregon  
 General Fund  
 Building Facilities

Department Detail

|                                     |                                |                                 | Actual           | Actual           | Revised          | Proposed         | Approved         | Adopted          |
|-------------------------------------|--------------------------------|---------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|
|                                     |                                |                                 | FY 11-12         | FY 12-13         | Budget           | FY 14-15         | FY 14-15         | FY 14-15         |
|                                     |                                |                                 |                  |                  | FY 13-14         |                  |                  |                  |
| 100-0800-6685-01                    | Utilities                      | Electric                        | 294,511          | 308,955          | 305,800          | 326,800          | 326,800          | 326,800          |
| 100-0800-6685-02                    | Utilities                      | Heat                            | 102,163          | 104,663          | 92,500           | 102,000          | 102,000          | 102,000          |
| 100-0800-6685-03                    | Utilities                      | Water and Sewer                 | 81,363           | 84,918           | 78,700           | 75,600           | 75,600           | 75,600           |
| 100-0800-6685-04                    | Utilities                      | Garbage                         | 7,396            | 6,070            | 6,500            | 6,553            | 6,553            | 6,553            |
| 100-0800-6720-01                    | Fire/Liability Insurance       | Liability Ins Interdept Charges | 1,460            | 1,460            | 1,000            | 900              | 900              | 900              |
| 100-0800-6730-00                    | Liability Claims               | General                         | 0                | 993              | 0                | 0                | 0                | 0                |
| 100-0800-7400-00                    | Office Supplies and Expenses   | General                         | 1,381            | 607              | 900              | 900              | 900              | 900              |
| 100-0800-7410-00                    | Postage                        | General                         | 46               | 41               | 50               | 50               | 50               | 50               |
| 100-0800-7550-00                    | Travel                         | General                         | 85               | 347              | 2,000            | 2,000            | 2,000            | 2,000            |
| 100-0800-7560-00                    | Conventions, Schools, Seminars | General                         | 574              | 3,866            | 4,000            | 4,000            | 4,000            | 4,000            |
| 100-0800-7800-00                    | Legal Publication and Printing | General                         | 1,084            | 712              | 400              | 500              | 500              | 500              |
| 100-0800-7850-00                    | Pre-employment Testing         | General                         | 1,045            | 1,339            | 1,000            | 1,000            | 1,000            | 1,000            |
| 100-0800-7900-00                    | Miscellaneous                  | General                         | 1,184            | 132              | 500              | 300              | 300              | 300              |
| <b>Total Materials and Services</b> |                                |                                 | <b>814,270</b>   | <b>831,843</b>   | <b>811,600</b>   | <b>791,653</b>   | <b>791,653</b>   | <b>791,653</b>   |
| 100-0800-8100-99                    | Buildings and Improvements     | Noninventory                    | 233,899          | 42,802           | 0                | 0                | 0                | 0                |
| 100-0800-8200-00                    | Furniture and Equipment        | General                         | 0                | 0                | 10,800           | 0                | 0                | 0                |
| 100-0800-8200-99                    | Furniture and Equipment        | Noninventory                    | 3,535            | 6,785            | 6,078            | 10,000           | 10,000           | 10,000           |
| <b>Total Capital Outlay</b>         |                                |                                 | <b>237,434</b>   | <b>49,587</b>    | <b>16,878</b>    | <b>10,000</b>    | <b>10,000</b>    | <b>10,000</b>    |
| <b>Total Expenditures</b>           |                                |                                 | <b>2,069,999</b> | <b>1,898,744</b> | <b>1,924,207</b> | <b>1,933,257</b> | <b>1,933,257</b> | <b>1,933,257</b> |

Douglas County, Oregon  
General Fund  
Building Facilities

| PERSONNEL SERVICES                  |              |                |                 |              |                         |
|-------------------------------------|--------------|----------------|-----------------|--------------|-------------------------|
|                                     | Actual       | Actual         | Revised         | Budget       |                         |
|                                     | FTE          | FTE            | Budget          | FY 14-15     |                         |
|                                     | FY 11-12     | FY 12-13       | FTE<br>FY 13-14 | FTE          | Amount                  |
| IS and Building Facilities Director | 0.50         | 0.50           | 0.11            | 0.11         | 15,755                  |
| Building Maintenance Tech 4         | 1.00         | 1.00           | 1.00            | 1.00         | 52,450                  |
| Building Maintenance Tech 3         | 2.00         | 2.00           | 2.00            | 2.00         | 87,813                  |
| Building Maintenance Tech 1         | 5.00         | 5.00           | 5.00            | 5.00         | 169,768                 |
| Custodian Foreman                   | 1.00         | 1.00           | 1.00            | 1.00         | 33,336                  |
| Custodian                           | 7.90         | 7.90           | 7.90            | 7.40         | 187,850                 |
| Office Manager 1                    | 1.00         | 1.00           | 1.00            | 1.00         | 33,675                  |
| Total Regular                       | <u>18.40</u> | <u>18.40</u>   | <u>18.01</u>    | <u>17.51</u> | <u>580,647</u>          |
| Temporary                           |              |                |                 |              | 55,000                  |
| Overtime                            |              |                |                 |              | 4,000                   |
| PERS                                |              | 25.96%, 28.36% |                 |              | 158,604                 |
| Social Security                     |              | 7.65%          |                 |              | 48,933                  |
| Worker's Compensation               |              | 0.35%          |                 |              | 2,239                   |
| Unemployment                        |              | 0.30%          |                 |              | 1,919                   |
| Medical & Dental Insurance          |              | \$1,365/mo     |                 |              | <u>280,262</u>          |
| Total Personnel Services            |              |                |                 |              | <u><u>1,131,604</u></u> |