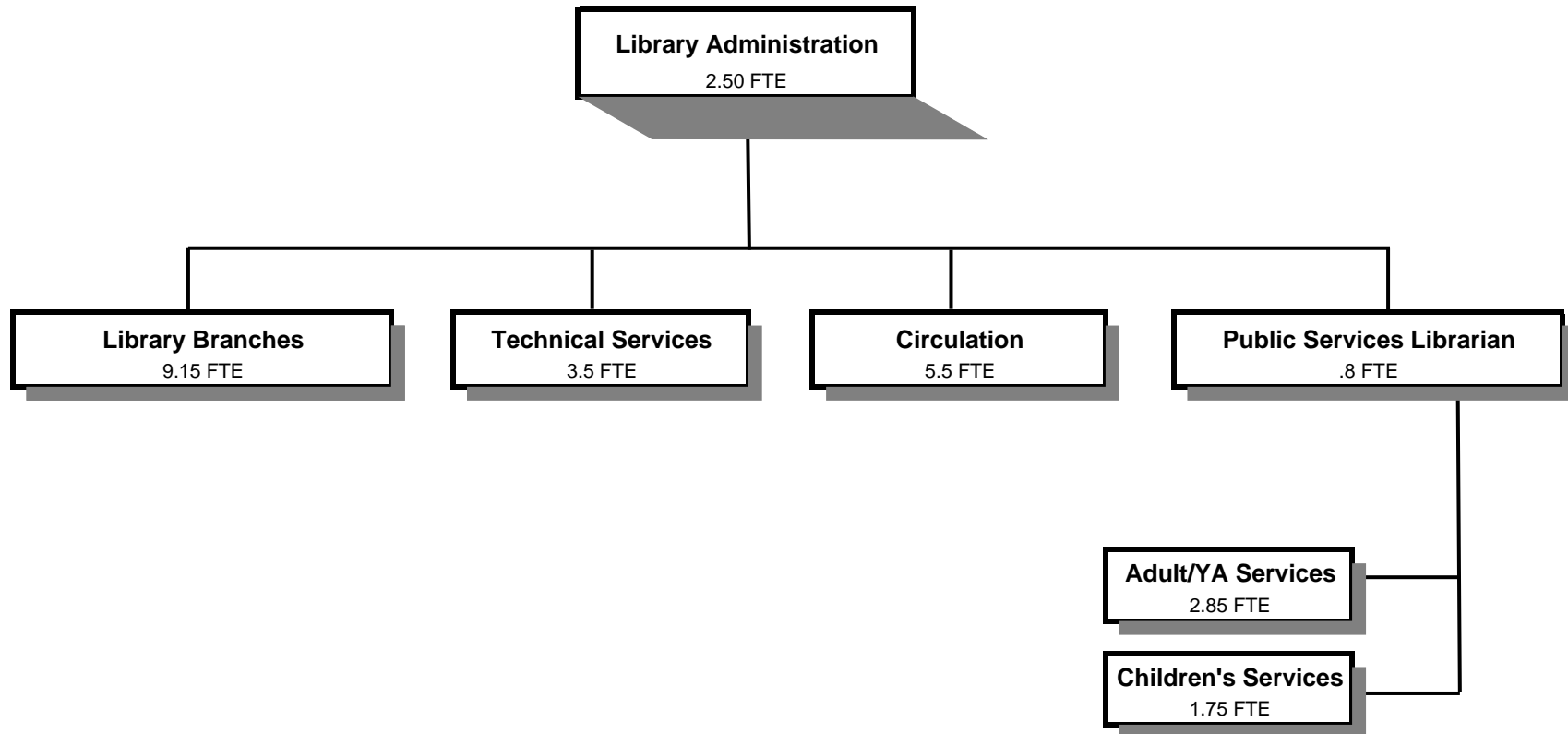


# **LIBRARY**



	Actual FY 08-09	Actual FY 09-10	Actual FY 10-11	Revised Budget FY 11-12	Proposed FY 12-13	Approved FY 12-13	Adopted FY 12-13
<b><u>GENERAL OPERATIONS</u></b>							
<b><u>RESOURCES</u></b>							
Charges, Fees, Fines	56,421	29,704	50,136	57,100	54,750	54,750	54,750
Intergovernmental Revenues	59,637	15,461	26,946	40,000	35,000	35,000	35,000
Transfer In from Law Library	42,000	37,500	37,500	40,000			
Total	158,058	82,665	114,582	137,100	89,750	89,750	89,750
<b><u>REQUIREMENTS</u></b>							
Personnel Services	1,904,540	1,772,033	1,634,381	1,419,507	1,384,557	1,384,557	1,384,557
Materials & Services	255,744	249,151	223,670	147,765	142,300	142,300	142,300
Capital Outlay	6,963	2,509					
Total	2,167,247	2,023,693	1,858,051	1,567,272	1,526,857	1,526,857	1,526,857
<b>General Resource Contribution Required</b>	<b>2,009,189</b>	<b>1,941,028</b>	<b>1,743,469</b>	<b>1,430,172</b>	<b>1,437,107</b>	<b>1,437,107</b>	<b>1,437,107</b>
<b><u>LIBRARY DEDICATED FUNDS</u></b>							
<b><u>RESOURCES</u></b>							
Beginning Balance - Restricted Use	42,207	41,925	65,028	587,000	464,000	464,000	464,000
Intergovernmental Revenues	115,974	133,829	638,580	64,000	68,000	68,000	68,000
Total	158,181	175,754	703,608	651,000	532,000	532,000	532,000
<b><u>REQUIREMENTS</u></b>							
Personnel Services	4,519	2,886	3,414	40,168	33,228	33,228	33,228
Materials & Services	111,737	107,840	102,097	229,000	210,000	210,000	210,000
Capital Outlay			1,533	75,000	30,000	30,000	30,000
Total	116,256	110,726	107,044	344,168	273,228	273,228	273,228
Interest Allocated to Dedicated Funds (Sojka)			973				
Ending Balance - Restricted Use	41,925	65,028	597,537	306,832	258,772	258,772	258,772
<b><u>TOTAL DEPARTMENT</u></b>							
Revenues	274,032	216,494	753,162	201,100	157,750	157,750	157,750
Expenditures							
Personnel Services	1,909,059	1,774,919	1,637,795	1,459,675	1,417,785	1,417,785	1,417,785
Materials & Services	367,481	356,991	325,767	376,765	352,300	352,300	352,300
Capital Outlay	6,963	2,509	1,533	75,000	30,000	30,000	30,000
Total Expenditures	2,283,503	2,134,419	1,965,095	1,911,440	1,800,085	1,800,085	1,800,085
<b>Staffing FTE</b>	<b>40.26</b>	<b>35.81</b>	<b>32.46</b>	<b>26.55</b>	<b>26.05</b>	<b>26.05</b>	<b>26.05</b>

Capital Outlay detail listed on page 77

Douglas County, Oregon  
General Fund  
Library

Department Detail

			Actual	Actual	Revised	Proposed	Approved	Adopted
			FY 09-10	FY 10-11	Budget	FY 12-13	FY 12-13	FY 12-13
					FY 11-12			
100-6200-2280-02	Duplicating Services	Photocopies	8,556	9,388	9,000	9,000	9,000	9,000
100-6200-2730-00	Library Fees and Charges	General	8,036	8,268	9,000	7,500	7,500	7,500
100-6200-2730-01	Library Fees and Charges	Damaged Books	4,178	2,907	3,500	3,000	3,000	3,000
100-6200-2730-05	Library Fees and Charges	Library Search Fees	793	753	500	800	800	800
100-6200-2730-10	Library Fees and Charges	Collection Agencies	2,219	1,880	2,500	1,500	1,500	1,500
100-6200-3070-00	Library Fines	General	3,373	23,074	30,000	30,000	30,000	30,000
100-6200-3290-20	State/Fed-Other Assistance	Ready to Read Grant	22,454	15,973	16,000	18,500	18,500	18,500
100-6200-3395-00	Local Assistance	General	126,500	98,808	86,000	81,000	81,000	81,000
100-6200-3395-51	Local Assistance	Library-Books	1	0	0	0	0	0
100-6200-3820-03	Rents, Leases and Royalties	Land & Buildings	60	0	100	100	100	100
100-6200-3840-00	Contributions and Donations	General	0	550,297	0	3,500	3,500	3,500
100-6200-3875-00	Expense Reimbursements	General	2,279	2,638	4,500	2,600	2,600	2,600
100-6200-3879-00	Miscellaneous	General	545	1,676	0	250	250	250
100-6200-3900-13	Transfers In	Law Library	37,500	37,500	40,000	0	0	0
<b>Total Revenue</b>			<b>216,494</b>	<b>753,162</b>	<b>201,100</b>	<b>157,750</b>	<b>157,750</b>	<b>157,750</b>
100-6200-4000-00	Regular Employees	General	1,133,897	1,046,246	874,817	850,437	850,437	850,437
100-6200-4030-00	Temporary Employees	General	8,177	6,082	16,326	28,052	28,052	28,052
100-6200-4050-00	Overtime	General	5	0	0	0	0	0
100-6200-4500-00	PERS	General	243,099	228,046	225,190	219,994	219,994	219,994
100-6200-4510-00	Social Security	General	80,544	74,930	68,172	67,204	67,204	67,204
100-6200-4520-00	Workers' Compensation	General	8,518	3,684	3,119	3,074	3,074	3,074
100-6200-4520-01	Workers' Compensation	Workers Comp Claims	113	2,000	0	0	0	0
100-6200-4530-00	Medical and Dental Insurance	General	279,955	253,129	252,000	233,650	233,650	233,650
100-6200-4540-00	Unemployment	General	20,611	23,678	20,051	15,374	15,374	15,374
<b>Total Personnel Services</b>			<b>1,774,919</b>	<b>1,637,795</b>	<b>1,459,675</b>	<b>1,417,785</b>	<b>1,417,785</b>	<b>1,417,785</b>
100-6200-5099-00	Other Professional Services	General	8,370	9,007	9,500	10,000	10,000	10,000
100-6200-5880-01	Library Materials	Books/Audio Visual	129,283	139,121	138,600	148,000	148,000	148,000
100-6200-5880-02	Library Materials	Periodicals	17,001	18,776	15,000	15,000	15,000	15,000
100-6200-6290-00	Software Purchases	General	2,530	2,727	4,000	0	0	0
100-6200-6295-00	Equipment-Noninventory	General	33,438	8,867	40,000	14,000	14,000	14,000
100-6200-6299-00	Other Materials and Supplies	General	27,492	20,238	37,900	34,400	34,400	34,400

Douglas County, Oregon  
General Fund  
Library

Department Detail

			Actual	Actual	Revised	Proposed	Approved	Adopted
			FY 09-10	FY 10-11	Budget	FY 12-13	FY 12-13	FY 12-13
					FY 11-12			
100-6200-6500-00	Interdept Vehicle Expense	General	19,564	15,034	13,795	12,000	12,000	12,000
100-6200-6510-02	Equip/Vehicle Main & Repair	Equipment Service Contracts	30,051	31,938	34,000	35,000	35,000	35,000
100-6200-6510-80	Equip/Vehicle Main & Repair	Office & Data Process Equip	0	200	100	0	0	0
100-6200-6550-00	Building and Grounds Maint	General	0	0	5,000	5,000	5,000	5,000
100-6200-6680-01	Communication	Telephone	2,771	1,763	1,000	2,000	2,000	2,000
100-6200-6680-03	Communication	Remote Communications	13,447	12,987	13,500	13,500	13,500	13,500
100-6200-6685-01	Utilities	Electric	26,569	28,856	22,500	23,500	23,500	23,500
100-6200-6685-02	Utilities	Heat	11,989	14,015	12,000	12,000	12,000	12,000
100-6200-6685-03	Utilities	Water and Sewer	3,014	3,145	3,500	3,500	3,500	3,500
100-6200-6685-04	Utilities	Garbage	710	504	500	500	500	500
100-6200-6720-01	Fire/Liability Insurance	Liability Ins Interdept Charges	9,300	2,000	2,000	2,000	2,000	2,000
100-6200-7400-00	Office Supplies and Expenses	General	3,803	3,139	3,000	3,000	3,000	3,000
100-6200-7410-00	Postage	General	10,903	9,456	10,000	10,000	10,000	10,000
100-6200-7420-00	Duplicating Services	General	1,259	908	750	750	750	750
100-6200-7550-00	Travel	General	2,808	2,032	3,000	3,800	3,800	3,800
100-6200-7560-00	Conventions, Schools, Seminars	General	2,220	775	6,500	3,800	3,800	3,800
100-6200-7580-00	Dues and Memberships	General	390	230	230	230	230	230
100-6200-7800-00	Legal Publication and Printing	General	0	0	150	0	0	0
100-6200-7850-00	Pre-employment Testing	General	79	49	240	320	320	320
<b>Total Materials and Services</b>			<b>356,991</b>	<b>325,767</b>	<b>376,765</b>	<b>352,300</b>	<b>352,300</b>	<b>352,300</b>
100-6200-8100-00	Buildings and Improvements	General	0	0	8,000	0	0	0
100-6200-8100-99	Buildings and Improvements	Noninventory	0	0	20,000	15,000	15,000	15,000
100-6200-8200-00	Furniture and Equipment	General	0	0	28,000	0	0	0
100-6200-8200-99	Furniture and Equipment	Noninventory	2,509	1,533	19,000	15,000	15,000	15,000
<b>Total Capital Outlay</b>			<b>2,509</b>	<b>1,533</b>	<b>75,000</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>
<b>Total Expenditures</b>			<b>2,134,419</b>	<b>1,965,095</b>	<b>1,911,440</b>	<b>1,800,085</b>	<b>1,800,085</b>	<b>1,800,085</b>

<b>Capital Outlay:</b>	
New Doors	15,000
Computers for Public & Staff	15,000
<b>Total</b>	<b>30,000</b>

Douglas County, Oregon  
General Fund  
Library

PERSONNEL SERVICES					
	Actual	Actual	Revised	Budget	
	FTE	FTE	Budget	FY 12-13	
	FY 09-10	FY 10-11	FTE	FTE	Amount
Library Director	1.00	1.00	0.80	1.00	72,947
Library Computer Spt Tech	1.00	1.00	0.80	0.80	24,944
Librarian 2	3.00	3.00	2.40	1.60	79,125
Librarian 1	5.15	4.60	4.00	3.75	146,180
Library Circulation Supervisor	1.00	1.00	0.80	1.00	38,620
Branch Librarian	7.80	7.20	6.00	6.00	207,777
Library Technician 2	1.00	1.00	0.80	0.85	24,964
Library Technician 1	2.75	2.30	1.50	1.50	36,732
Office Manager 2	1.00	1.00	0.80	1.00	28,682
Department Assistant 4	2.00	2.00	1.60	1.60	44,392
Department Assistant 3	10.11	8.36	7.05	6.95	146,074
Total Regular	<u>35.81</u>	<u>32.46</u>	<u>26.55</u>	<u>26.05</u>	<u>850,437</u>
Temporary					28,052
PERS		24.60%, 26.39%			219,994
Social Security		7.65%			67,204
Worker's Compensation		0.35%			3,074
Unemployment		1.75%			15,374
Medical & Dental Insurance		\$1,019/mo			233,650
Total Personnel Services					<u><u>1,417,785</u></u>