



# Building Department

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Douglas County Building Department  
1036 SE Douglas, Room 106  
Justice Building - Douglas County Courthouse  
Roseburg, Oregon 97470  
Inspection Line (541) 440-4284 Business Office (541) 440-4559 Fax (541) 440-4297

## Plan Review Checklist for Ventless Hood Installations

*This minimum completeness checklist applies to ventless hood installations only. Once the Douglas County Building Department receives complete plans and documentation as outlined below, the project will be reviewed under the 2010 Oregon Mechanical Specialty Code (OMSC).*

A plan review can only commence once the Building Department receives a complete application. The following minimum plans and documentation must be submitted before a plan review can begin:

1. Submit documentation for the proposed commercial kitchen equipment demonstrating compliance with UL710B. OMSC 507.1, Ex. 2
2. Submit complete plans for the installation of the proposed UL listed commercial kitchen equipment. The proposed equipment must be listed and comply with current mechanical code requirements. The plans must demonstrate complete conformance with the listing and 2010 Oregon Mechanical Specialty Code 507.1, exception 2 for recirculating systems including required ventilation. OMSC 505.1
3. Submit a floor plan showing proposed location of commercial kitchen equipment installation in relation to existing kitchen and building spaces.
4. Address all Fire Department requirements as applicable.
5. Submit three (3) complete sets of plans and required documentation.