

02/04/2019

BEFORE THE DOUGLAS COUNTY BOARD OF COMMISSIONERS  
Douglas County Courthouse, Room 219, Roseburg, Oregon  
**DEPARTMENT HEAD WORK SESSION SUMMARY**

**DATE:** February 4, 2019 – 8:30 a.m.

**CHAIR:** Tim Freeman

**COMMISSIONER:** Tom Kress

**COMMISSIONER:** Chris Boice  
DOUGLAS COUNTY OREGON  
FILED

Contact Email: [commissioners@co.douglas.or.us](mailto:commissioners@co.douglas.or.us)

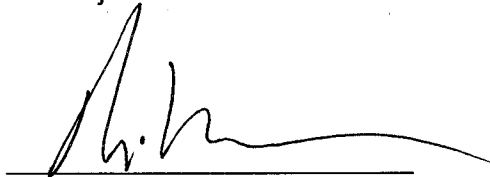
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Commissioner Boice called the meeting to order at 8:30 am.

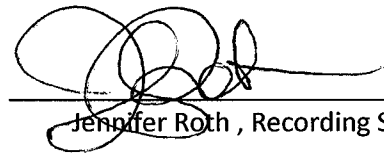
PATRICIA K. HITT, COUNTY CLERK

1. Human Resources – Delegation of Authority (Michael Kurtz)  
Michael Kurtz presented the Delegation of Authority. Commissioner Freeman motioned to approve the Delegation of Authority. Commissioner Boice seconded. Motion carried unanimously.
2. Human Resources – Museum Director Appointment (Michael Kurtz)  
Michael Kurtz presented the agenda item. Commissioner Boice motioned to approve the Appointment of James Davis as Museum Director. Commissioner Kress seconded. Motion carried unanimously.
3. Management & Finance – IDB Invoice for South Umpqua Valley Industrial Park (Jessica Hansen)  
Commissioner Boice motioned to approve the IDB Invoice. Commissioner Kress seconded. Motion carried unanimously.
4. Parks Department – Letter of Support Half Moon Bay Campground Expansion Phase A Grant Request (Rocky Houston)  
Commissioner Boice motioned to approve the letter of support. Commissioner Kress seconded. Motion carried unanimously.
5. Parks Department – Letter of Support OHV Sand Access Re-Route Grant Request (Rocky Houston)  
Commissioner Boice motioned to approve the letter of support. Commissioner Kress seconded. Motion carried unanimously.
6. Planning – Board Order (Joshua Shaklee)  
Joshua Shaklee presented the agenda item. Commissioner Boice motioned to approve the Board Order, remanding the land use matter back to Planning Commission re: Coles Valley Church. Commissioner Kress seconded. Motion carried unanimously.
7. Public Works – Budget Adjustment Request (Scott Adams)  
Commissioner Boice motioned to approve the Budget Adjustment. Commissioner Kress seconded. Motion carried unanimously.
8. Public Works Solid Waste – Budget Adjustment Request (Scott Adams)  
Commissioner Boice motioned to approve the Budget Adjustment. Commissioner Kress seconded. Motion carried unanimously.

9. Off Agenda Item – Correction to 1/7/2019 Board Minutes (Commissioner Freeman)  
Commissioner Freeman noted that it came to his attention this morning that the 1/9/19 Board Minutes had three agenda titles that needed to be corrected and motioned to approve the corrected minutes.  
Commissioner Kress seconded. Motion carried unanimously.
10. Adjournment: Commissioner Freeman adjourned the meeting at 8:40 a.m.



Commissioner Tim Freeman



Jennifer Roth , Recording Secretary