

BEFORE THE DOUGLAS COUNTY BOARD OF COMMISSIONERS  
Douglas County Courthouse, Room 216, Roseburg, Oregon

FEB 27 2019

**BUSINESS MEETING SUMMARY**

PATRICIA K. HITT, COUNTY CLERK

**DATE:** February 20, 2019 - 9:00 a.m.

**CHAIR:** Tim Freeman

**COMMISSIONER:** Tom Kress

**COMMISSIONER:** Chris Boice

Contact Email: commissioners@co.douglas.or.us

**1. PLEDGE OF ALLEGIANCE**

"I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all."

**2. APPROVAL OF MINUTES OF FEBRUARY 13, 2019**

Commissioner Kress motioned to approve the February 13, 2019 minutes. Commissioner Freeman seconded. Commissioner Boice abstained. Motion carried. **FILED DOCUMENT: BOOK 2019 / PAGE 153**

**3. CONSENT AGENDA (Commissioner Freeman)**

- Budget Adjustment Request – Clerk's Office
- Budget Adjustment Request – Radio Communications
- Reappointment Request – Budget Committee and Compensation Board
- Appointment Request – Coos Curry Douglas Business Development Board
- Letter of Support – Rural Oregon Regional Allied and Mental Health College
- Plat Map Signing – Jennifer Estates Subdivision
- Amended Correction Deed – Lewis Trust

Commissioner Boice motioned to approve the Consent Agenda. Commissioner Kress seconded. Motion carried unanimously. **FILED DOCUMENT: Book 2019/Pages 152, 158, 159, 160, 164**

**4. CITIZEN PARTICIPATION ON AGENDA ITEMS ONLY**

- None

**5. PUBLIC WORKS – Bid Opening (Scott Adams)**

Engineering – Bid Opening for Project: Old HWY 99N: Winchester Bridge to Pleasant Ave.

Bids were received from:

- R&G Excavating
- Carter & Company, Inc
- Kerr Contractors Oregon, Inc
- LTM Inc. dba Knife River Materials
- Legacy Contracting Inc
- HP Civil Inc

Bids will be tabulated and vendors notified.

Douglas County Official Records  
Patricia K. Hitt, County Clerk  
Commissioners' Journals

2019-0179

02/27/2019

**6. PUBLIC HEALTH – Agreement Amendment (Dr. Bob Dannenhoffer)**

Thirteenth Amendment to agreement #154110 between Douglas County and OHA (Oregon Health Authority) for the financing of Public Health Authority, clarifying the budget, with no financial impact on Douglas County.

Dr. Dannenhoffer presented the agenda item. Commissioner Boice motioned to approve the Agreement Amendment. Commissioner Kress seconded. Motion carried unanimously. **FILED DOCUMENT: Sent for signature**

**7. BUILDING FACILITIES - Contract Agreement (Janet Coleman)**

Contract #31515 between Douglas County and HIT Holding Inc. dba Huser Integrated Technologies to replace existing InfoGraphics entry access system. Contract is not to exceed \$50,000.00 with a term of June 24, 2019.

Janet Coleman presented the agenda item. Commissioner Kress motioned to approve the Contract Agreement. Commissioner Boice seconded. Motion carried unanimously. **FILED DOCUMENT: Book 2019/Page 161**

**8. CLERK – Contract Extension (Patty Hitt)**

Third extension of Contract #27348 between Douglas County and Gov Teller, to provide a platform to accept multiple forms of payments (i.e. MasterCard, Visa, Discover, American Express) with no costs to government agencies.

Patty Hitt presented the agenda item. Commissioner Boice motioned to approve the Contract Extension. Commissioner Kress seconded. Motion carried unanimously. **FILED DOCUMENT: Book 2019/Page 155**

**9. COUNTY COUNSEL – Board Order (Paul Meyer)**

Rescinding of Delegation of Authority

Paul Meyer presented the agenda item. Commissioner Boice motioned to approve the Board Order. Commissioner Kress seconded. Motion carried unanimously. **FILED DOCUMENT: Book 2019/Page 154**

**10. JUVENILE DEPARTMENT – Intergovernmental Agreement Amendment (Aric Fromdahl)**

Amendment to IGA #157769-2 between Douglas County and Department of Human Services for placement of youth in River Rock Residential and Shelter Care Facility with expiration date of 12/31/2020. Amendment also updates OAR's that relate to definitions of providing Behavioral Rehabilitation Services, "Statement of Work", and "Payment and Financial Reporting".

Aric Fromdahl presented the agenda item. Commissioner Kress motioned to approve the Intergovernmental Agreement Amendment. Commissioner Boice seconded. Motion carried unanimously. **FILED DOCUMENT: Sent for signature**

**11. JUVENILE DEPARTMENT- Intergovernmental Agreement Amendment (Aric Fromdahl)**

Amendment to IGA #155975-2 between Douglas County and Department of Human Services for placement of youth in our Douglas County Residential Care Facilities with expiration date of 12/31/2020. Amendment also updates OAR's that relate to definitions of providing Behavioral Rehabilitation Services, "Statement of Work", and "Payment and Financial Reporting".

Aric Fromdahl presented the agenda item. Commissioner Boice motioned to approve the Intergovernmental Agreement Amendment. Commissioner Kress seconded. Motion carried unanimously. **FILED DOCUMENT: Sent for signature**

**12. LAND DEPARTMENT – Rental Agreements (Janet Coleman)**

Rental agreements for the Umpqua Dunes Campground, #116 & #120 for month to month amounts of \$405 (#116) and \$415 (#120), with utilities included for both units, starting March 1, 2019.

Janet Coleman presented the agenda item. Commissioner Kress motioned to approve the Rental Agreements. Commissioner Boice seconded. Motion carried unanimously. **FILED DOCUMENT: Book 2019/Page 156 & 157**

**13. PARKS – Property Use License (Rocky Houston)**

Property Use License between Douglas County and Oregon State University, allowing the use of the ATV staging area at Winchester Bay, at no charge, for OSU to provide Oregon ATV Safety Youth Rider Endorsement classes.

Rocky Houston presented the agenda item. Commissioner Kress motioned to approve the Property Use License. Commissioner Boice seconded. Motion carried unanimously. **FILED DOCUMENT: Sent for signature**

**14. PARKS – Notice of Surplus Timber Sale (Rocky Houston)**

Surplus Hazard Tree Timber Sale Approval Request.

Rocky Houston presented the agenda item. Commissioner Boice motioned to the Notice of Surplus Timber Sale. Commissioner Kress seconded. Motion carried unanimously. **FILED DOCUMENT: Book 2019/Page 162**

**15. PLANNING DEPARTMENT – PUBLIC HEARING (Joshua Shaklee)**

Public Hearing for the adoption of the Dean to Dunes Trail Plan, created by the City of Reedsport in partnership with Douglas County and the Oregon Department of Transportation.

Joshua Shaklee presented the agenda item. Commissioner Freeman opened the Public Hearing.

**Public Comments:**

- Chip Clough asked about the river trail plan from a few years ago.
- Kat Stone agrees with Mr. Cloughs comment, supports the trail and would like to see it combined with the Scottsburg Bridge construction.

Commissioner Freeman closed the public hearing.

Commissioner Boice motioned to approve the Dean to Dunes Plan. Commissioner Kress seconded. Commissioner Boice responded to the public comments that the river trail is currently being worked on and implemented. Motion carried unanimously. **FILED DOCUMENT: Book 2019/Page 165**

**16. SHERIFF'S OFFICE – Second Reading of Ordinance NO. 2019-01-24 (Sgt. Brad O'Dell)**

Second reading of Ordinance No. 2019-01-24. This Ordinance amends sections 6.04.210, 6.04.215 and 6.17.075 of the Douglas County Code. The Dog Control Board requests an Ordinance change recommending fee increases for dog licenses and spay/neuter penalty fees. First reading: January 30, 2019. Effective date: May 21, 2019.

Sgt. Brad O'Dell presented the agenda item. Commissioner Freeman opened the public hearing.

**Public Comments:**

- Kat Stone asked if a copy was published somewhere.

Commissioner Freeman closed the public hearing.

Commissioner Kress motioned to hold item to next board meeting. Motion failed for lack of a second. Commissioner Boice motioned to approve the ordinance. Commissioner Kress seconded. Chair voted no. Motion carried. **FILED DOCUMENT: Book 2019/Page 163**

**17. SHERIFF'S OFFICE – Grant Agreement (Sheriff John Hanlin)**

The State of Oregon, acting by and through its Department of State Police, for the benefit of its Office of State Fire Marshal is administering a grant of \$5,000 to Douglas County to hire a contractor to create, develop and administer a Hazardous Materials Table Top exercise to a member of the Local Emergency Planning Committee (LEPC).

Sheriff John Hanlin presented the agenda item. Commissioner Kress motioned to approve the Grant Agreement. Commissioner Boice seconded. Motion carried unanimously. **FILED DOCUMENT: Sent for signature**

**18. CITIZEN PARTICIPATION**

- Marty Verberkmos asked about the live feed to Reedsport.

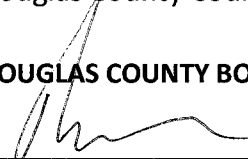
**19. COMMISSIONERS COMMENTS**

- Commissioner Kress responded to Alyssa McConells question from last week by stating the county currently has 40 signs for the Adopt a Highway program. Requirements are to hold an event to clean that stretch of highway at least 3 times per year.
- Commissioner Boice had no comments.
- Commissioner Freeman had no comments.

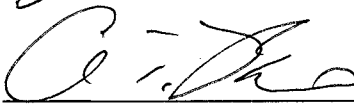
**20. ADJOURNMENT AND NEXT MEETING**

The next regularly scheduled Board meeting will be held February 27, 2018 at 9:00 a.m. in Room 216 of the Douglas County Courthouse, Roseburg, OR.

**DOUGLAS COUNTY BOARD OF COMMISSIONERS**

  
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Commissioner Tim Freeman, Chair

  
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Commissioner Tom Kress

  
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Commissioner Chris Boice

Respectfully Submitted,

  
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Heidi Gallego, Recording Secretary