



Douglas County Library Futures Task Force (LFTF)

Douglas County Library

Thursday, June 1, 2017, 10:00a.m.

MEETING MINUTES

| Members Present: | | | |
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| Gary Leif | Bob Bell | Pat Fahey-via phone | Nancy Erickson |
| Jan Weir | Jim Williams | Gary Waugaman | Doris Bartlett |
| Harold Hayes | Bryan McNutt | Eileen Kelley | Linda Middlekauff |
| Buddy Kovachy | Joe Coyne | Dave Cunningham | DeeDee Murphy |
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| ITEM | | | Action |
| Gary Leif called the meeting to order at 10:00am Round table self-introductions followed. | | | |
| 1. May 25, 2017 Meeting Minutes Motion to approve, seconded. All approved, none opposed. | | | None |
| 2. Review of agreements from last meeting-H. McGowan <ul style="list-style-type: none"> • Reviewed agreements of 5/25/17. • Reflections/additional thoughts: <ul style="list-style-type: none"> • Commissioner Leif-Letter from State Library that we are no longer recognized as a public library and no longer eligible to receive state funding. P. Fahey believes there is a work around. He is currently trying to get ahold of the state librarian to inquire about alternative options. • Josephine County receives funds and they are a 501(c)(3). P. Fahey believes this is because the county still owns the building which would be the same situation with Douglas County. • L. Colley states that funding may be able to funnel through the city and the county attachment may not be required. • J. Coyne-States opinion on opposition of 501(c)(3). He favors a special non-tax district. Believes they might be competing with a public safety levy in the future. <ul style="list-style-type: none"> ○ Also states that Reedsport is a public library and has an agreement with the state. ○ Requests group to select a common cataloging system to maintain the ability to share books. • L. Middlekauff-Goal is to maintain a county system. It's just a matter of "doing it". • L. Colley-Has direction from Roseburg City Council to take on the Roseburg City Library Branch. His hope is to work with community partners without taking away from other communities. City of Roseburg has every intention of approaching the state to maintain recognition and therefore, funding. • B. McNutt-Reiteration that they only separation is in the hours and the employees/volunteers. | | | |

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| <p>3. Review of revised budget from funding subcommittee-J. Williams</p> <ul style="list-style-type: none"> • Reviewed updated library model budget. • Believes this is the final budget with the exception of the cost of the computer in which the ILS operates. <ul style="list-style-type: none"> • H. Hayes suggests housing ILS electronically through the vendor and not a stand-alone machine. • SAGE quote would be less expensive in the long run over owing a stand-alone machine that would require maintenance, upgrades and replacement. • Clarification on rent-the amount is predicated on the entity responsible for the building, repair and maintenance. Entity would be due rent unless they want to maintain it at no cost to the hub. However, the number is fluid. • H. Hayes corrected that state monies are dedicated to certain operations and cannot necessarily be used to offset this budget. • L. Middlekauff would like to start exploring funding possibilities. <ul style="list-style-type: none"> • G. Waugaman states we were just waiting on a number before we knew what we should go ask for. Now that we have that, we can begin to ask for funding. • Commissioner Leif states Oregon Solutions could be an option as they will assist in looking for funding resources. <ul style="list-style-type: none"> ○ L. Colley responds that as he understand it, Oregon Solutions isn't going to go out and find us the money, but partner with the task force to identify solutions to our problem. ○ L. Middlekauff asks if it would give the task force credibility. Facilitator confirms that it indeed does. ○ J. Coyne expresses that Oregon Solutions does charge a fee. ○ Commissioner Leif states that the fee can be anywhere between \$10,000 and \$100,000 and is a match. For example, if the total bill is \$20,000, the LFTF would need to come up with \$10,000 and Oregon Solutions would come up with the other half. • B. McNutt is concerned about representing a smaller community without a lot of support. | <p>None</p> |
| <p>4. Non-profit board membership-H. McGowan</p> <ul style="list-style-type: none"> • Current Task Force to become the 501(c)(3) board. <ul style="list-style-type: none"> • Removal of the Commissioner position. • Removal of the "No Against the Library" position as the member has never attended a meeting. • Removal of Library Staff position. • Replace "No Against the Library Tax" position with additional "Member at Large" position. • J. Williams proposes to nominate everyone who is the | <p>None</p> |

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| <p>immediate representative to this task force, no alternates.</p> <ul style="list-style-type: none"> • Facilitator asks for clarification if the individual cities need to give permission to these members to represent them on the 501(c)(3) board. Some members wish to receive said permission and will take time depending on schedule of city council meetings. • Suggestion that board members commit to one year. • Suggestion to find out who doesn't wish to be part of the board. • Motion to nominate primary task force members based on positions. They can confirm or decline nomination. Board will look like the following: Eleven city representatives, 2 members at large, 1 foundation representative, 1 PAC representative and 1 library advisory board representative. Motion seconded. All approved, none opposed. | |
| <p>5. Next steps-H. McGowan</p> <ul style="list-style-type: none"> • Motion of nomination of Pat Fahey to be the LFTF representative to the County Commissioners. Motion seconded. All approved, none opposed. • P. Fahey will be the presenter of agreements. First to the foundation, second to Oregon Solutions and third to the County Commissioners. • Attorney needs to be involved with the formation of the 501(c)(3). Two attorneys are on the foundation board. • Funding to file the 501(c)(3). • Be pro-active on contacting Oregon Solutions. LFTF to give presentation to them. Invite Oregon Solutions to a Task Force Meeting. • Suggestion for public announcement. Hold a public meeting at the library with members to let the public know what is in the works. • Research the criteria required by the state librarian in order to be recognized and receive funding. • Begin writing by-laws. • Begin looking at budget funding. • Begin looking at funding Oregon Solutions. | <p>Pat Fahey to take the lead.</p> <p>Gary Waugaman to be writing by-laws.</p> |
| <p>6. Closing reflection and next steps-H. McGowan</p> <ul style="list-style-type: none"> • D. Cunningham-Winston-City Manager has sent out letter to organizations to get everybody together to move them one step closer. Commissioner Leif to attend next meeting. • J. Williams-Thank Commissioner Leif for taking an interest in this project and for all of his hard work. • N. Erickson-Thanks to Commissioner Leif for the positive leadership and that he gave the group hope. • J. Weir-Oakland-No news to update. Thanks members for all of the commitment and hard work. • B. McNutt-Glendale-Came in as a non-believer. Glendale has not signed the IGA yet, however Monday, he will be presenting again. He is now cautiously optimistic that it will be signed. • L. Middlekauff-Has enjoyed working with everybody and really appreciates all of the hard work. | <p>None</p> |

- B. Kovachy-Canyonville-Happy with progression. No new news.
- G. Waugaman-Has a document that he is happy to share explaining how they got from \$3.8mm to \$490k. Biggest chunk was losing 42 full-time employees and having an almost all volunteer system.
- E. Kelley-Drain-Drain held a public meeting with approximately 29 attendees. Not all signed up or donated. Friends group is enthusiastic, but need more volunteers. There is another public meeting scheduled and will have a better idea of volunteer base after that meeting.
- D. Murphy-Reedsport-No update. Thanks everybody.
- J. Coyne-Reedsport-Has outline for public library plan. Point of clarification that they are not in favor of individual libraries, but they did what they needed to do in the interim. Would like agreement on total system.
- H. Hayes-No thoughts.
- B. Bell-No thoughts.
- P. Fahey-Still a ton of work ahead. Some big issues that need to be resolved quickly. He is optimistic and hoping he can count on the task force to be his “team”.
- Commissioner Leif-Goal when he came on was to see success for the library even through the catastrophic times. Easiest way out would have been to close the doors and be done. Goals were to keep the library open and we’ve gone way above and continue to go beyond. Second main goal was to keep a county-wide system and we’re achieving that also. Wants to thank all members of the task force for how far we’ve come. Special thanks to Facilitator Heidi for bringing everybody together and Harold for taking on this tough task. Also thankful to Joe Coyne and the Library Foundation.

7. Adjournment and Next Meeting: June 8, 2017